

FACT SHEET

SUBJECT: Overnight Funeral Detail Support

1. Purpose. To provide guidance on overnight funeral detail support for the Fort Campbell Casualty Area Command (CAC).
2. Facts.
 - a. Fort Campbell's CAC provides military funeral honors support for the State of Tennessee and 51 counties in Kentucky. Nine soldiers are required to support the funerals of all active duty/retirees, and two soldiers support the funerals of veterans.
 - b. Joint Travel Regulation, paragraph h, Allowable Travel Day states "When travel by private, rental or government vehicle is authorized by an Army official, one day of travel is allowed round trip for each 400 miles or increment thereof."
 - c. In accordance with the Chief of Staff's policy on funeral details, an overnight detail must exceed 150 miles one way. If the detail is required to report 1000 or earlier and the trip is close to the 150 mile mark (Memphis/Chattanooga, Tennessee), it becomes an overnight detail. Assessment of road conditions, e.g., one lane vs dual highway, mountain vs flat terrain and weather conditions are taken into consideration. The length of driving time and periods of limited visibility also increase risk. Overnight details will depart during daylight hours in order to lessen this risk.
 - d. The OIC/NCOIC will verify all information on FC Form 67, Request for Funeral Detail. He/she will be given all coordinating instructions, to include bugler information or a stereo sound system and CD of taps (when a bugler is not available), and TMP guidelines. The OIC/NCOIC will arrange lodging for the entire detail prior to receiving per diem and departing Fort Campbell. A credit card will be provided for lodging. All per diem for the team will be paid by the Casualty Assistance Office directly to the OIC/NCOIC. No additional charges under lodging are authorized.
 - e. The funeral detail's settlement will consist of an after action review, a listing of the disbursement of funds and a receipt for lodging. All items will be turned in to the Casualty Assistance Office within five days after the funeral.
 - f. All funeral details require DD Form 1610, Request and Authorization for TDY Travel of DOD Personnel, prior to departing Fort Campbell.
3. Point of contact is the Casualty Assistance Office, 798-4727/4729.