

FORT CAMPBELL ENVIRONMENTAL HANDBOOK
Guidance and Instruction

Turn-In Procedures for Secondary Containment Unit (SCU) and Oil Filter Crushers

1. **PURPOSE AND SCOPE:**

The procedures described in this document are mandatory for all units and activities located at Fort Campbell, Kentucky. The purpose of this paper is to provide installation personnel detailed guidance and instruction when turning-in Secondary Containment Units utilized for the storage of 55-gallon drums and/or Oil Filter Crushers.

2. **REFERENCES:**

- a. AR 710-2, Supply Procedures
- b. DOD 4160.21-M, Defense Material Disposition Manual

3. **DEFINITIONS:** None

4. **GENERAL:**

All Secondary Containment Units and Oil Filters Crushers located on the installation are accountable property book items. Turn-in of these items must be coordinated through the unit/activity hand receipt holder or property book officer.

5. **RESPONSIBILITIES:**

1) TURN-IN PROCEDURES

- a) All Secondary Containment Units, NSN. 8145-01-Z91-7054, and Oil filter Crushers, NSN. 4940-01-387-1670, must be cleaned of any oil residue and/or dirt accumulation prior to turn-in to eliminate environmental concerns.
- b) The unit/activity hand receipt holder or property book officer is required to complete a DD Form 1348-1A prior to turn-in and state "SERVICEABLE" or "NON-SERVICEABLE" in block 16.
- c) The turn-in documentation must be taken to the Consolidated Installation Property Book Office (CIPBO) located at building 5210, 8th & Desert Storm. CIPBO will assign a document number to the DD Form 1348-1A.
- d) Transport the item(s) and documentation to the Defense Reutilization & Marketing Office (DRMO) located at building 5212, 8th & Oregon, for disposal

6. **ADDITIONAL GUIDANCE:**

For additional guidance and information, contact the environmental division at 798-3105.

- a) For future reference place this document in Tab **21** of your Fort Campbell Environmental Handbook.