

---

**FORT CAMPBELL ENVIRONMENTAL HANDBOOK**  
**Guidance and Instruction**  
**EQO CONTINUING EDUCATION PROGRAM MANAGEMENT PLAN**

---

1. **General**

EQOs receive environmental management training as discussed in the EQO Management Plan. The EQO Continuing Education Program (CEP) will provide additional training to update, expand and refresh the EQO's environmental management knowledge. Events and trends may also necessitate specific training.

EQO CEP topics may be provided based on the needs of the EQOs, as requested by the EQOs. The topics, and the program format itself, may change as the needs change. The course descriptions are listed below.

2. **Bi-Monthly EQO Meetings**

The Bi-Monthly EQO Meeting is held with the Environmental Division to discuss problems and issues pertaining to Ft. Campbell's environmental program. The Bi-monthly meetings will be an integral part of the EQO CEP.

The meetings are an information sharing session which provides guidance for the EQOs, an update of regulations, policy and procedure changes, and allows the EQOs to share their ideas or discuss particular problems they are experiencing. Input from these meetings could provide topics for additional training courses, such as discussed below.

3. **Formal Classroom**

A formal classroom session will provide the EQOs with advanced, updated and/or refresher training, based on Fort Campbell's experience and needs. The topics may be developed based on identified need that may be brought about by changes in regulations.

The topics covered during this course will meet the needs of the majority of EQOs. Presentations may be provided by guest speakers, consultants, regulators, Environmental Division personnel or EQOs.

The classroom sessions should be scheduled at least twice to accommodate the EQOs' schedules. EQOs need to attend only one of the sessions

6. **Training Announcements**

The Bi-monthly EQO Meeting schedules will be announced by course schedules. Format II and III class announcements will be made at least 30 days in advance of the class. If registration is required, it will also be announced at least 30 days in advance. DPW Environmental Division will provide the announcements.

REGISTRATION FOR ENVIRONMENTAL QUALITY OFFICER

**FORT CAMPBELL ENVIRONMENTAL HANDBOOK**  
**Guidance and Instruction**  
**EQO CONTINUING EDUCATION PROGRAM MANAGEMENT PLAN**

---

CONTINUING EDUCATION PROGRAM (CEP) CLASS

1. NAME: \_\_\_\_\_ RANK: \_\_\_\_\_

UNIT: \_\_\_\_\_ PHONE: \_\_\_\_\_ OFFICE SYMBOL: \_\_\_\_\_

is to be registered for the \_\_\_\_\_ CEP Class, which beings on  
\_\_\_\_\_ (day) \_\_\_\_\_ (month) \_\_\_\_\_ (year).

2. The individual is assigned as (check one):

- \_\_\_ the MUC, Directorate, BN or Major Tenant Unit EQO, or
- \_\_\_ the Alternate EQO for the MUC, Directorate, BN or MTU EQO, or
- \_\_\_ the Subordinate EQO for the Company or Platoon, and others.

Note: MUC, Directorate, Tenant Unit or BN EQOs have first priority for registration. Their EQO assignment orders must be on file with DPW-Environment Division. The Alternate EQOs receive second priority for registration. Registration must be received by the Environmental Division at least ten days prior to the start of the class.

3. POC: NAME: \_\_\_\_\_ RANK: \_\_\_\_\_

UNIT: \_\_\_\_\_ PHONE: \_\_\_\_\_

OFFICE SYMBOL: \_\_\_\_\_