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**FORT CAMPBELL ENVIRONMENTAL HANDBOOK**  
**Guidance and Instruction**  
**ENVIRONMENTAL ASSESSMENT CHECKLIST**

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1. **Purpose and Scope:**

This annex provides guidance for the proper use of the environmental assessment checklist.

2. **Reference:**

- a. 29 CFR Occupational Safety and Health Administration, Part 1910
- b. 40 CFR Protection of the Environment, Part 260 - 280
- c. 49 CFR Transportation, Part 171 - 178
- d. Tennessee & Kentucky Hazardous Waste Regulations
- e. AR 200-1, Environmental Protection and Enhancement
- f. AR 420-47, Solid and Hazardous Waste Management

3. **Definitions:** None

4. **General:**

- a. The Environmental Assessment Checklist provides the user with a comprehensive checklist for assessing the compliance status of a unit's activities. The Checklist includes all the environmental programs in which Fort Campbell, and thus the individual unit, is required to maintain compliance.
- b. The EQO or designee could use this checklist to show areas of concern to PWBC Environmental and Commanding Officers/Directors for assistance. By informing management of programmatic deficiencies, the EQO provides the Commanding Officer/Director of the information needed to make an adequate risk assessment to make an adequate decision to implement environmental program compliance.

5. **Responsibilities:**

- a. The Commander/Director is responsible for the Environmental Program and may delegate responsibilities to the EQO.
- b. The Unit EQO is responsible for the following:
  - 1) Ensure the unit is aware of the Environmental Assessment Checklist.
  - 2) Conduct monthly assessment using the checklist as part of program management.
- c. PWBC Environmental Division Staff will:
  - 1) Provide units with copy of the assessment checklist.
  - 2) Provide guidance, training and assistance in conducting the assessment.
  - 3) Review assessment records as part of a semi-annual inspection of the unit environmental program management.

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6. **Instruction:**

- a. Conduct monthly assessments using the checklist reporting findings to the Commanding Officer/Director.
- b. Establish a file and maintain each monthly checklist for one year or until reviewed by the Environmental Division, whichever comes first.
- c. Document efforts to improve program deficiencies.
- d. Request assistance from PWBC Environmental Division and Commanding Officer/Director, if needed.

7. **Additional Guidance:**

- a. For additional guidance and information, and answers to your questions, contact PWBC Environmental Division, 798-9788.
- b. For future reference, place this document behind *Tab Number 5* in your Fort Campbell Environmental Handbook.