

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

UNIT: \_\_\_\_\_ BLDG.: \_\_\_\_\_  
DATE: \_\_\_\_\_

EQO: \_\_\_\_\_  
PHONE: \_\_\_\_\_

**1. ADMINISTRATION**

- |  |        |
|--|--------|
| A. Are environmental quality officers appointed on orders?             | YES NO |
| B. Is Primary EQO trained  | YES NO |
| C. Has an alternate environmental quality officer been designated?     | YES NO |
| D. Is Alternate EQO trained  | YES NO |
| E. Are required publications on hand (CAM REG 200-1 and EQO Handbook)? | YES NO |
| F. Environmental Assessment Checklists on File?                        | YES NO |

**COMMENTS:**

\_\_\_\_\_

—

\_\_\_\_\_

—

\_\_\_\_\_

—

**2. National Environmental Policy Act (NEPA) (Tab 4)**

- |  |        |
|--|--------|
| A. Does the unit have in place a procedure for integrating the NEPA process into all project planning at the earliest possible time? | YES NO |
|--|--------|

**COMMENTS:**

\_\_\_\_\_

—

\_\_\_\_\_

—

\_\_\_\_\_

—

**3. CULTURAL RESOURCES (TAB 3)**

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

- A. Does the unit have access to a copy of the "NO-DIG" sites provided on CD ROM by Range Central? YES NO
- B. Is the unit aware of what procedures need to be followed to ensure that archaeological sites are not damaged by mechanically assisted training activities? YES NO
- C. What procedures should be followed if archaeological artifacts or human skeletal remains are inadvertently found during excavation? YES NO

COMMENTS:

---



---

—

---

—

**4. NATURAL RESOURCES (Tab 12)**

- A. Does the unit know the procedures for handling vehicle-deer collisions? YES NO  
*FOR ROWPU (WATER PURIFICATION UNITS)*
- B. Does the unit know where ROWPU training is authorized? YES NO
- C. If there is a question regarding ROWPU training, does the unit know who to contact to obtain information and/or authorization for water purification training? YES NO
- D. Is washing of vehicles authorized in streams and/or ponds on Fort Campbell? YES NO

COMMENTS:

---



---

—

---

—

**5. ASBESTOS/ LEAD BASED PAINT (Tab 2)**

- A. Is unit aware of asbestos containing materials, and are ways in place to prevent release of any asbestos materials? YES NO
- B. Is unit aware of lead based paint and are ways in place to prevent disturbing materials containing lead based paint? YES NO

COMMENTS:

---



---

—

---

—

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

-

-

**6. SPILL PREVENTION (Tab 17)**

- A. Does unit have a Site Specific Spill Prevention and Contingency Plan on hand and approved by the PWBC, Environmental Division? YES NO
- B. Have people been trained on their Site Specific Spill Contingency Plan? YES NO
- C. Is training done annually and records maintained properly? YES NO
- D. Is spill response and safety equipment available and maintained to respond to a spill? YES NO
- E. Is there spill response equipment available for used POL fuel carrying vehicles and wreckers? YES NO
- F. Are newly assigned personnel trained in spill response within two weeks of assignment? YES NO

COMMENTS:

-

-

**7. HAZARDOUS MATERIALS / HMCC (Tab 21)**

- A. Does the unit have a Hazmat Custodian appointed and trained ? YES NO
- B. Are hazardous materials that have been signed out being returned by the end of the day? YES NO
- C. Are the products that have been signed out for more than 24 hours missing ? YES NO
- D. Is the Return Locker in compliance? YES NO
  - 1. Are contaminated materials properly identified and marked? YES NO
  - 2. Are contaminated materials properly segregated? YES NO
  - 3. Are contaminated material lids closed and secure? YES NO
- E. Does the unit have a HAZCOM (MSDS) program in place? YES NO
- F. Is the unit maintaining a hazardous material inventory? YES NO

COMMENTS:

-

-

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

---



---

**8. HAZARDOUS WASTE (Tab 11)**

- A. Have adequate waste determinations been made on all generated wastes? YES NO
- B. Are containers marked/labeled with "Hazardous Waste" "Universal Waste" the contents, plus a label on top with fill date if full? YES NO
- C. Are no more than 55-gallons or one quart of acute toxic waste stored at the Satellite Accumulation Point (SAP) for each process? YES NO
- D. Are barrels dated and moved within three days after reaching 55-gallons? YES NO
- E. Are containers in good condition and free of leaks, rust and dents? YES NO
- F. Are containers closed when not in use? YES NO
- G. Are containers compatible with contents? YES NO
- H. Is the waste at or near the point of generation and under the control of the operator generating the waste? YES NO
- I. Are weekly inspections of hazardous material/waste being conducted? YES NO
- J. If secondary containment units are used, are they properly labeled and clean of product spilled in them? YES NO
- K. Has the SAP approved by the Environmental Division? YES NO
- L. Does the activity know EPA waste codes for the wastes being generated? YES NO
- M. Are DD Form 1348-1 (turn-in documents) and waste turn-in Logs maintained? YES NO
- N. Is each waste stream being turned in no longer than 6 months? YES NO
- O. Is there a six-part folder being maintained? YES NO

**COMMENTS:**

---



---



---



---

**9. AREA (Tab 14)**

- A. Are containers closed when not in use YES NO
- B. Are secondary containment units (SCU) used and properly labeled? YES NO
- C. Are used oil, diesel fuel, hydraulic fluid, brake fluid and transmission fluid segregated from, JP8 / JP-4 mogas, kerosene and antifreeze? YES NO
- D. Are "No Smoking Within 50 Ft" signs posted? YES NO
- E. Are SCUs properly labeled and secured when not in use? YES NO
- F. Are containers properly labeled as Used Oil, Recyclable Fuel or Used Antifreeze? YES NO

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

G. Is used POL storage site located where it is accessible to remove used POL by pump truck?

YES NO

COMMENTS: \_\_\_\_\_

—

—

—

**10. SOLID WASTE/RECYCLING (Tab 16)**

- A. Are dumpster plugs in place to prevent leakage? YES NO
- B. Are lids closed to keep out vectors and rain? YES NO
- C. Are dumpsters free of contaminated soils/dry sweep? YES NO
- D. Are cardboard compactors/dumpsters easily accessible and used for cardboard only? YES NO
- E. Are recyclable materials properly segregated from solid waste? YES NO
- F. Is field trash being taken to convenience centers? YES NO
- G. Are recycle tubs available to recycle paper/aluminum cans? YES NO
- H. Are wood pallets, broken boards turned in to convenience centers? YES NO
- I. Are dumpsters positioned correctly (not in drives or major roads)? YES NO
- J. Is unit aware of equipment/materials that require demilling? YES NO
- K. Is the dumpster being used for solid wastes only (i.e. no liquids, hazardous material staining, etc.)? YES NO

COMMENTS: \_\_\_\_\_

—

—

—

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

**11. STORMWATER (Tab 20)**

- A. Is Storm Water Pollution Prevention Plan (SWPPP) on site and available? YES NO
- B. Has annual training in Stormwater been provided to the unit personnel? YES NO
- C. Have Baseline Best Management practices been implemented according to SWPPP? YES NO
- D. Have Advanced Best Management practices been implemented according to SWPPP? YES NO

COMMENTS: \_\_\_\_\_

—

\_\_\_\_\_

—

\_\_\_\_\_

—

**12. WASH-RACK / OIL WATER SEPARATORS (Tab 20)**

- A. Is the Owners Manual for oil water separator washrack on site or available? YES NO
- B. Has annual training in use of washrack been provided to unit personnel? YES NO
- C. Are inspections completed according to owner's manual? YES NO

Comment: Page: 5

Comment: Page: 5

COMMENTS: \_\_\_\_\_

—

\_\_\_\_\_

—

\_\_\_\_\_

—

**13. UNDERGROUND STORAGE TANKS (Tab 18)**

- A. Does the unit own or control any USTs YES NO
- B. Are the USTs permitted in accordance with federal and state requirements and Permits posted at the EMC ( Environmental Monitoring Console)? YES NO
- C. Are UST systems in compliance with regulatory requirements concerning leak detection, corrosion protection, and spill/overflow prevention? YES NO
- D. Are automatic leak detection systems and alarms functioning properly and are daily logs maintained? YES NO
- E. Are fill pipes posted and secured and personnel trained to prevent incompatible substances from being placed in the UST? (i.e. water ,antifreeze, mogas, & solvents) YES NO
- F. Has PW Environmental Division been made aware of any changes in the status of the UST system? (ie. is tank not utilized or there is a change of product stored as shown on the posted permit) YES NO
- G. If required, does UST have necessary air quality permits YES NO
- H. Is the facility observed to be operating in compliance with respect to air quality issues? YES NO

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14. ABOVE-GROUND STORAGE TANKS (Tab 18)**

- A. Does the unit own or control any ASTs? YES NO
- B. Have all above-ground storage tanks been properly authorized or permitted by Post Fire Department ? YES NO
- C. If required, does the AST have the necessary air quality permit? YES NO
- D. Is the AST double-walled or using other secondary containment? YES NO
- E. Is the AST system free of damage, corrosion and free of any evidence of leaks (stained soil, etc.)? YES NO
- F. Is the facility observed to be operating in compliance with respect to air quality issues ? YES NO

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**15. AIR QUALITY PERMITS (Tab 1)**

- A. Does the unit/ activity own or control any dry-cleaning operations, paint booths, ASTs ,USTs, boiler rooms, woodworking operations, gas hot water heaters, gas heating systems, or gas high pressure washers ? YES NO
- B. Are any of these sources permitted? YES NO
- C. Is the facility observed to be operating in compliance with air permit? YES NO
- D. Does Unit/Activity maintain facility , vehicle , or equipment air conditioning systems ? YES NO

**Ft Campbell Environmental Handbook  
Guidance and Instruction  
Environmental Assessment Checklist**

- |  |        |
|--|--------|
| E. Are persons certified to work on air conditioning?                                | YES NO |
| F. Are certifications on file with the unit/activity and the Environmental Division? | YEA NO |

**COMMENTS:** \_\_\_\_\_  
- \_\_\_\_\_  
- \_\_\_\_\_  
- \_\_\_\_\_  
- \_\_\_\_\_  
- \_\_\_\_\_  
- \_\_\_\_\_

Assessment Completed By: \_\_\_\_\_