

DEPARTMENT OF THE ARMY
FORT CAMPBELL INSTALLATION
2700 Indiana Avenue
Fort Campbell, Kentucky 42223-5656
6 June 2011

Facilities Engineering
CONTROL OF LUMBER AND ALLIED PRODUCTS

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1. Purpose

To establish procedures and controls for the issue of lumber and allied products for training and activity missions.

2. Applicability

The procedures herein apply to troop units and installation activities that require lumber and allied products to meet valid requirements for training and other missions, exclusive of facility modifications.

3. Policies

Lumber and allied products required under the facilities maintenance self-help program will be issued in accordance with self-help program procedures outlined in CAM Regulation 420-5.

4. Responsibilities

a. The ACofS, G3/5/7/Directorate of Plans and Training and Division Material Management Officer are responsible for establishing internal controls within their individual areas of responsibility to review requests submitted by troop units. Commanders/directors of organizations, agencies, or tenant non-divisional units are responsible for establishing internal controls within their individual areas of responsibility to review requests submitted by subordinate elements. Commanders/Directors will have the ultimate responsibility for oversight to assure that materials are used for purposes requested.

5. Procedures

a. All requests will be submitted on a valid funded requisition through normal supply channels to the Division Material Management Center (Classes II and IV) and to Division Comptroller for funds approval. Non-divisional units will initiate the requisitions through normal supply channels and through their budget office for funds approval.

b. Requests will contain a description of what the material is to be used for, where it is to be used, and the approximate time frame in which it will be used. Each submission will contain the following statement: "This material will not be used for any type of construction physically fastened to or installed in buildings, nor will it be used for modification of any real property facilities of this installation." Each submission will contain requesting agency signature.

c. Each unit/activity will be responsible for procuring lumber and allied products utilizing government purchase card (GPC). If the cost exceeds credit card authorized limit, coordination will be made with Directorate of Contracting Credit Card Team to determine if purchase can be made with GPC and if so; obtain authority in writing to purchase.

d. Wood waste should be disposed at a DPW Control Convenience Center or Woodlawn Road Construction Debris Landfill.

This regulation supersedes CAM Regulation 420-2 dated 15 December 2008

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6. Proponent. The proponent of this regulation is the Directorate of Public Works, ATTN: IMSE-CAM-PW.

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