



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND, ATLANTIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, FT CAMPBELL
39 NORMANDY BOULEVARD
FORT CAMPBELL, KENTUCKY 42223-5617

IMCB-SO

3 Aug 12

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy 15 - Risk Management and Approval Authority

1. References:

- a. Army Regulation 385-10, The Army Safety Program, RAR 004, 10 Apr 2011.
- b. Department of the Army Pamphlet 385-30, Mishap Risk Management, RAR 001, 2 Jan 2010.
- c. Field Manual 5-19, Composite Risk Management, 21 Aug 06.
- d. CAM Regulation 385-5, Sustainable Range Program, Safety, and Integrated Training Area Management, 1 Aug 2012.

2. This memorandum sets policy for implementation of risk management and approval authority guidance pertaining to US Army Garrison (USAG) organizations. Risk management and accident prevention are inherent command functions. Commanders compare and balance risks against mission expectations and accept risks only if the benefits outweigh potential costs or losses. Risk decisions will be made at the correct level. Risk management is effective when information is passed to the correct level of command for decision.

3. I have approval authority for missions/tasks with low, medium or high overall risk levels. Extremely high risk missions/tasks approval authority is reserved for the Senior Commander (SC) or the appropriate Assistant Division Commander (ADC). Non-USAG organizations must comply with their MACOM risk management policy and will inform the Garrison Commander (GC) of high or extremely high risk missions/tasks occurring on Fort Campbell. Non-USAG organizations training on Fort Campbell will follow guidance in CAM Regulation 385-5, Table 3-1, "Minimal Thresholds of Command Approval."

4. USAG organizations will comply with the following approval authority guidance based on the overall (residual) risk level after controls are implemented:

- a. Low risk: Approval authority is the Company Commander/1SG (0-3/E-8) or supervisor in grade GS-10/11 responsible for the mission/task. No delegation to lower rank/grades is authorized.

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b. Medium risk: Approval authority is reserved for USAG Directors, responsible for the mission or task, in grades GS-14/15. In the absence of the Director, approval authority may be delegated to the Deputy Director in grades GS-13/12.

c. High risk: Approval authority is the GC and may be delegated to the Deputy to the Garrison Commander (DGC).

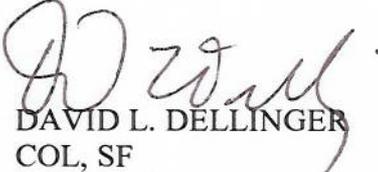
d. Extremely high risk: Approval authority is the SC or the appropriate ADC. Risk management plans for extremely high risk missions/tasks will be staffed through the USAG Command Group for review prior to submission to the SC or appropriate ADC.

5. The 5-step risk management process is the Army's primary decision-making process to identify hazards, reduce risks and prevent accidental and tactical loss. Effective implementation of risk management planning will protect our workforce from accidental losses. The risk management process is Army doctrine and its principles will be integrated into every operational mission/task we perform. Risk management planners will focus on eliminating the hazards or reducing the risk to an acceptable level. The approved risk management plan will be briefed to employees involved in the operational mission/task and be readily available, or on-site, for reference during the conduct of the mission/task.

6. Risk management training is available thru coordination with your Collateral Duty Safety Officer (CDSO) and/or the Installation Safety Office (ISO). Online risk management training is available on the Combat Readiness/Safety Center website: <https://safety.army.mil>. Follow the risk management menu to "Training."

7. The FC Form 4162, [\campsang\Updates\Fort Campbell Lotus Forms](#), Risk Management Worksheet, is the Fort Campbell standard form for risk management planning.

8. The POC for this policy is Mike Johnson, Manager, Installation Safety Office, 798-5195.


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Commanding

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