



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY  
7523 HEADQUARTERS LOOP ROAD  
FORT CAMPBELL, KENTUCKY 42223-5000

**ATZT-JK**

**25 July 2016**

Leaders,

Congratulations on your assignment to the 101<sup>st</sup> Noncommissioned Officer Academy, 101<sup>st</sup> Airborne Division, and to Fort Campbell. On behalf of myself and the Assistant Commandant MSG Patrick L. Rivers Jr. I welcome you. The NCO Academy is here to assist you in any way we can.

Your tour with the NCO Academy will be both professionally rewarding and personally enjoyable. Our Cadre are well trained, well disciplined, and have extremely high esprit de corps. Our training is challenging and exciting as we are continually developing new concepts for the NCO Corps.

The NCO Academy operates on a cycle system consisting of a 22 training day BLC class cycle (M-F). You should arrive in excellent physical condition and expect to go through a 90 day Instructor Certification Program that includes an APFT, the Foundation Instructor Facilitator Course, Small Group Instructors Course, Land Navigation, Assistant Instructor phase, Primary Instructor phase and culminates with an instructor certification board.

Please call me to inform me of your arrival date and any other special considerations you might need during your in-processing. I can be reached at DSN 635-7420 or COM (270) 798-7420. You may also find some valuable information at our website: <http://www.campbell.army.mil/units/ncoa/Pages/home.aspx>; we look forward to your arrival at Fort Campbell.

**TRAIN TO LEAD!**

A handwritten signature in black ink that reads "R. S. Williams".

ROBERT S. WILLIAMS  
CSM, USA  
Commandant