ARCHEOLOGIST

FOREST SERVICE

1 vacancy - San Diego, CA

Work Schedule is Full-Time - Term

Opened Thursday 9/22/2016
(0 day(s) ago)

Closes Monday 9/26/2016
(4 day(s) away)

Salary Range

$64,624.00 to $64,624.00 / Per Year

Series & Grade

GS-0193-11/11

Promotion Potential

11

Supervisory Status

No

Who May Apply

US Citizens and Nationals; no prior Federal experience is required.

Control Number

451273900

Job Announcement Number

16-0502-292692D-BJ

Job Summary

A career with the Forest Service will challenge you to manage and care for more than 193 million acres of our nation's most magnificent lands, conduct research through a network of forest and range experiment stations and the Forest Products Laboratory, and provide assistance to State and private forestry agencies.

It's an awesome responsibility - but the rewards are as limitless as the views.

This position is located on the Cleveland National Forest in San Diego, CA.

This position is located on a Forest Service unit, where the incumbent serves an Archeologist responsible for inventory, evaluation, protection, and development of historic and prehistoric sites.

For additional information about the duties of this position, please contact Karin Klemic at 858-674-2973 or klemic@fs.fed.us.

This is a term, time-limited appointment with an initial duration no less than 13 months and can be extended up to a total of 4 years.

The USDA Forest Service has legislative authority to recruit and fill Permanent (Career/Career-Conditional), Temporary, and Term Appointments under the USDA Demonstration Project. Under this authority, any U.S. citizen may apply.

Duties

- Develops, coordinates, and implements the Heritage Resource Program on the unit, including the development of policy, immediate and long-range objectives, integration with resource activities, and establishment or priorities.
- Develops the unit's budget and project plan of work.
- Plans, directs, coordinates and executes surveys for the location and verification of archeological and historical sites and provides guidance to the line management in marking, protection, and salvage of these sites.
- Ensures that scientific and systematic procedures are followed in identifying, evaluating, and classifying cultural resource areas.
- Evaluates and acts upon a wide range of on-site management needs, such as the factual reporting of excavation and/or survey findings, and implements corrective measures within the framework of archeological program requirements.
- Recommends and carries out required elements for research plans related to studies.
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Evaluates archeological and historical sites and identifies which are appropriate for inclusion to the National Register of Historic Places.

- Responsible for the individual and thematic eligibility assessments of selected or classes of sites. Supervises the excavation and salvage of archeological resources protection act assessments.
- Directs the preparation of maps, inventories, reports, and records relative to the discovery, protection, inventory, salvage, and interpretation of heritage and cultural resource areas.
- Administers archeological examination of road, reservoir, recreation, and other ground disturbing projects where archeological materials may be subject to destruction or damage.
- Prepares technical approval for documentation submitted for program matters, including contracts, National Register of Historic Places (NRHP) eligibility criteria, and other required internal reports.
- Consults with recognized Indian Tribes under provisions of the National Historic Preservation Act (NHPA), and Native American Graves Protection and Repatriation (NAGPRA).
- Prepares contract specifications for surveys or salvage of cultural and heritage resource sites and monitors contract operations.
- Acts as COR inspector on such contracts.
- Represents the Forest at Regional and National scientific organization and society meetings and presents technical papers on the progress of archeological activities and results of investigations.
- Prepares reports for publication in professional journals.
- Provides consultation and advice to Forest personnel for problems in which cultural resources are involved.
- Responsible for stewardship enhancement and public interpretation of Heritage resources.
- Prepares interpretive material and technical reports based on extensive research.

Travel Required

- Occasional Travel
- Occasional travel may be required for trainings and/or meetings.

Relocation Authorized

- No

Key Requirements

- US Citizenship is required.
- Selective Service Registration is required for males born after 12/31/1959.
- A 1-year probationary period is required.

Qualifications

Applicants must meet all qualifications and eligibility requirements by the closing date of the announcement (or date of referral if an Open Continuous announcement) as defined below. For more information on the qualifications for this position, go to: http://www.opm.gov/qualifications/Standards/group-stds/gs-admin.asp

A. Education
1. Degree: Successful completion of a full 4-year course of study in an accredited college or university leading to a bachelor's or higher degree that included a major field of study that included 3 semester hours each in the following course areas:
-History of archeology.
-Archeology of a major geographical area such as North America or Africa.
-Regional archeology, archeological cultures, or sites in a specific part or portion of a major geographical area to acquire or develop a foundation for regional specialization for professional development.
-Theory and methods of archeology. Methods include, but are not limited to, typology, classification, sampling, cultural

evolution, diffusion, dating, and analytical techniques.
-Archeological field school, to provide a basic understanding of theoretical and practical approaches to research design implementation, field preservation techniques, and report preparation by participation in actual field work.
AND
Six semester hours of related course work in: geography, geology, or cultural geography;
-history, historiography, or historical archeology;
-environmental studies;
-scientific writing (nonfiction English composition); and/or
-surveying;
AND
Archeological field school.

2. Related Curriculum -- Degree in anthropology (with emphasis on ethnology, physical anthropology, or scientific linguistics), history, American studies, or a related discipline may be accepted as satisfying in full the educational requirements, provided the curriculum supplied academic course work sufficiently similar to the requirements in A.1 (including archeological field school).

OR

B. Combination of Education and Experience
College-level education or training that provided knowledge equivalent to that described above, plus appropriate technical experience or additional education.

OR

C. Experience
Four years of archeological work experience that demonstrated a thorough knowledge of the fundamental principles and theories of professional archeology. The work experience must have included archeology field experience, which may include that gained in an archeological field school. Field experience should have included a combination of professional experience in archeological survey, excavation, laboratory analysis, and preparation of written materials. Applicants with such field experience should, after additional experience under the direction of a higher grade archeologist, be able to demonstrate the ability to be a crew chief, directing the work of others at a single location as a part of a larger archeological project.

In addition to the requirements described above, the following additional education and/or experience are required for the grade(s) specified.

For the GS-11 level: Applicants must have 3 years of progressively higher level graduate education leading to a Ph.D. degree or Ph.D. or equivalent doctoral degree (coursework directly related to position being filled); OR one year of specialized experience equivalent to at least the GS-9 level; OR an appropriate combination of specialized experience and graduate level education (beyond what is required for a master's degree, i.e., more than 36 semester hours leading to a Ph.D.). Examples of specialized experience are: Performed standard tasks or portions of larger projects of an archeological program, such as conducted performance studies and examined historical research documents pertaining to project development; interpreted cultural resources to public and professional audiences through presentations, exhibit development, or publication in professional journals; assisted professional archeologists in developing/enhancing archeological program components, such as scientific reporting, records and database management, and cultural resource condition monitoring; has prepared maps and managed data using a Geographic Information System (GIS); and/or evaluated problems associated with archeological site protection and implemented corrective measures within the framework of archeological program and legal requirements.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

ADDITIONAL REQUIREMENTS:

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The work requires some physical exertion, such as regular and recurring running, walking, or bending, walking or climbing ladders or scaffolds to observe, collect, or record data. In many situations, the duration of the activity (such as most of a workday) contributes to the arduous nature of the job.

- Work requires exposure to hot and cold weather when fieldwork is being performed.
- Protective equipment is required when the incumbent is working near ongoing resource operations, or other resource projects. Employees are required to use protective clothing or gear such as hard hats, masks, earplugs, coats, boots, goggles, gloves, or shields to moderate risks, or to follow procedures for minimizing risk.

Security Clearance

Other

What To Expect Next

Your application will be reviewed to verify that you meet the eligibility and qualification requirements for the position prior to issuing referral lists to the selecting official. If further evaluation or interviews are required, you will be contacted. Log in to your USAJOBS account at https://my.usajobs.gov/Account/Login to check your application status. We expect to make a final job offer approximately 40 days after the deadline for applications.

BENEFITS

The Federal Service offers a comprehensive benefits package. Explore the benefits offered to most Federal employees at: https://www.usa.gov/benefits-for-federal-employees

Other Information

- **BACKGROUND INVESTIGATION AND FINGERPRINT CHECK:** Selection and retention in this position is contingent on a successfully adjudicated FBI National Criminal History Check (fingerprint check) and a background investigation.
- Career Transition Assistance Plan (CTAP) or Interagency Career Transition Assistance Plan (ICTAP): If you are claiming CTAP or ICTAP eligibility, provide proof of eligibility. CTAP/ICTAP eligibles must meet the agency's definition for a quality candidate as provided in the How You Will Be Evaluated section of this announcement to be considered. Information about CTAP/ICTAP eligibility is on OPM's Career Transition Resources website at http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/
- Forest Service daycare facilities are not available.
- Direct Deposit - Per Public Law 104-134 all Federal employees are required to have federal payments made by direct deposit to a financial institution of your choosing.
- E-Verify: Federal law requires agencies to use the E-Verify system to confirm the employment eligibility of all new hires. If you are selected as a newly hired employee, the documentation you present for purposes of completing the Department of Homeland Security (DHS) Form I-9 on your entry-on-duty date will be verified through the DHS 'E-VERIFY' system. Under the system, the new hire is required to resolve any identified discrepancies as a condition of continued employment.
- This agency offers alternative and flexible work schedules.
- Government housing is not available.
- We may select from this announcement or any other source to fill one or more vacancies.
- If you are retired from the Federal Government and are selected for this vacancy, your retirement annuity may be offset from your pay.
- This position is eligible for situational telework and other flexible work arrangements.

Please view Tips for Applicants– a guide to the Forest Service application process.

Please read the entire announcement and all instructions before you begin. You must complete this application process and submit all required documents electronically by 11:59p.m. Eastern Time (ET) on the closing date of this announcement.

Applying online is highly encouraged. We are available to assist you during business hours (normally 8:00a.m. - 4:00p.m., Monday - Friday). If applying online poses a hardship, contact the Agency Contact listed below well before the closing date for an alternate method. All hardship application packages must be complete and submitted no later than noon ET on the closing date of the announcement in order to be entered into the system prior to its closing.

This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis; contact the Agency Contact to request this.

To begin, click "Apply Online" and follow the instructions to complete the Assessment Questionnaire and attach your resume and all required documents.

NOTE: You must verify that uploaded documents from USAJOBS transfer into the Agency's staffing system. Applicants may combine all like required documents (e.g., all SF-50s) into one or more files and scan for uploading into the application. Each file must not exceed 3MB. Grouping like documents into files will simplify the application process. Documents must be in one of the following formats: GIF, JPEG, JPG, PDF, PNG, RTF, or Word (DOC or DOCX). Uploaded documents may not require a password, digital signature, or other encryption to open.

How You Will Be Evaluated

You will be evaluated in accordance with the category rating procedure as defined in the USDA Demonstration Project Plan. Applicants who meet the basic minimum qualification requirements established for the position will be placed in the Eligible category. Eligible applicants will be further evaluated against criteria for placement in the Quality category. This evaluation is based on the level of your experience, education, and/or training as determined by your responses to the Assessment Questionnaire. Applicants with veterans' preference are listed ahead of applicants who do not have veterans' preference within each category.

Note: If, after reviewing your resume and/or supporting documentation, a determination is made that you have inflated your qualifications and or experience, your rating may be lowered to more accurately reflect the submitted documentation. Please follow all instructions carefully. Errors or omissions may affect your rating. Providing inaccurate information on Federal documents could be grounds for non-selection or disciplinary action up to including removal from the Federal service.

Clicking the link below will present a preview of the application form; i.e. the online questionnaire. The application form link below will only provide a preview and does not initiate the application process. To initiate the online application process, click the "Apply Online" button to the right.

To view the application form, visit:
https://fs.usda.ntis.gov/cp/?event=jobs.previewApplication&jobid=05EFDA9E-A788-4D53-A306-A682010E29A6

The following documents are required for your applicant package to be complete. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service, your system failure, etc. Encrypted documents will not be accepted. Failure to submit required, legible documents may result in loss of consideration.

• Resume that includes: 1) personal information such as name, address, contact information; 2) education; 3) detailed work experience related to this position as described in the major duties including work schedule, hours worked per week, dates

of employment; title, series, grade (if applicable); 4) supervisor's phone number and whether or not the supervisor may be contacted for a reference check; 5) other qualifications.

• If education is required or you are using education to qualify, you must submit a copy of your college transcripts. An unofficial copy is sufficient with the application; however, if you are selected, you will be required to submit official transcripts prior to entering on duty. Education must have been successfully obtained from an accredited school, college or university. If any education was completed at a foreign institute, you must submit with your application evidence that the institute was appropriately accredited by an accrediting body recognized by the U.S. Department of Education as equivalent to U.S. education standards. There are private organizations that specialize in this evaluation and a fee is normally associated with this service. For a list of private organizations that evaluate education, visit http://www.naces.org/members.htm. All transcripts must be in English or include an English translation.

• If claiming veterans preference, you must submit a DD214, Certificate of Release from Active Duty, which shows dates of service and discharge under honorable conditions. If currently on active duty you must submit a certification of expected discharge or release from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Veterans preference must be verified prior to appointment. Without this documentation, you will not receive veterans preference and your application will be evaluated based on the material(s) submitted.

• If claiming 10-point veterans preference you must provide the DD214 or certification requirements (see above bullet), plus the proof of entitlement of this preference as listed on the SF-15 Application for 10-point Veterans Preference. The SF-15 should be included but is not required. Failure to submit these documents could result in the determination that there is insufficient documentation to support your claim for 10-point preference. For more information on veterans preference see http://www.fedshirevets.gov/job/vetpref/

• Surplus or displaced employees eligible for CTAP, RPL, or ICTAP priority must provide: proof of eligibility (RIF separation notice, notice of proposed removal for declining a transfer of function or directed reassignment to another commuting area, notice of disability annuity termination), SF-50 documenting separation (as applicable), and your most recent SF-50 noting position, grade level, and duty location with your application per 5 CFR 330.

Department Of Agriculture

Forest Service

Contact

HRM Contact Center
Phone: 877-372-7248, option 2
800-877-8339
Email: fsjobs@fs.fed.us

Address

Forest Service
Do not mail in applications, see instructions under the How to Apply tab.
Albququerque, NM

United States
866--338-3024