

***L-3 Army Fleet Support is an Equal Opportunity Employer***  
**We encourage minorities, women, protected veterans, and disabled individuals to apply.**

**L-3 Army Fleet Support  
Fort Rucker, Alabama  
JOB ANNOUNCEMENT  
FOR EXTERNAL & INTERNAL APPLICANTS**

Date: August 1, 2016

Position: Site/Project Safety Manager                      Requisition #083077

Location: Fort Rucker, AL

Salary: Furnished to Qualified Applicants

Job Duties/  
Responsibilities: See Attached Job Description  
**Qualified AFS employees will be given hiring consideration**

Closing Date: August 7, 2016

To apply, go to [www.armyfleetsupport.com](http://www.armyfleetsupport.com), career section. AFS internal applicants must apply online and submit form 208 to Human Resources.

Recruiting & Staffing

DISTRIBUTION:  
Bulletin Boards

EOE/Minorities/Women/Veterans/Disabled

**L-3 ARMY FLEET SUPPORT  
Job Description**

Job Title: <b>Site/Project Safety Manager</b>	Job Number:	Grade: T3
Department: Safety	FLSA Status: Exempt	Risk Level:
Reports to: Senior Site/Project Safety Manager	Schedule: Variable	
Location: Various	Revision Date: 8 Mar 13	
Approved: Human Resources		

**BASIC FUNCTION SUMMARY**

Responsible for implementing EH&S management systems, work processes, standards and procedures. The purpose of this job is to provide effective Health & Safety delivery services at all sites and facilities during 2<sup>nd/3rd</sup> shift and Odd Work Week operations. This will include coordinating and administering existing EH&S programs and implementation of EH&S work processes. This role will work closely with other assigned safety and environmental safety professionals to ensure full compliance with internal and external requirements and will be responsible for contributing to EH&S improvements.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

Incumbent is responsible for monitoring the overall safety, health, and environmental activities with the primary goal of preventing injuries while reducing loss and liability. This position will:

- Works with minimal guidance, has the ability to develop plans, set schedules and complete tasks with accuracy.
- Manages OSHA mandated programs and ensures they meet or exceed the OSHA standard.
- Ensures employees are aware of program requirements and presents related OSHA programs to L-3 Auditors.
- Required to respond in writing to deficiencies noted during inspections/surveys conducted by the Alabama Department of Environmental Management (ADEM), Occupational safety and Health Administration (OSHA), IMCOM Safety, Aviation Branch Safety Office, Fire Inspector, DPW-E, GFR's office, ACLC Safety and ACLC Environmental.
- Represents AFS at Union Safety Committee meetings.
- Act in an advisory capacity to the organization on EH&S matters.
- Investigate all accidents / incidents, and prepare and maintain required reports.
- Develop and implement corrective action plans as a result of these investigations.
- Ensure that all requirements set forth in the Environmental Management System are observed.
- Ensure compliance with safety programs (LOTO, Hazard Communication, Waste, Emergency Response, Fall Protection, Respiratory Protection, Hearing Conservation, etc.) to ensure compliance with OSHA and applicable environmental standards at multiple locations.
- Initiate actions necessary to reduce injuries, accidents and causes of customer complaints by utilizing preventative actions and CAR's.
- Organize, lead and participate in all safety committee activities.
- Provide guidance and training to supervisors, employees and safety committees as required.
- Perform frequent environmental, health and safety audits to ensure compliance with local, state, and federal regulations.
- Incorporate ergonomics in the workplace, and conduct Job Safety Analysis as required.
- Assist the Industrial Hygienist by conducting industrial hygiene testing.

- Prepare written safety objectives and submit action plans to meet those objectives.

### **QUALIFICATION STANDARDS**

The individual shall be a graduate of the US Army Aviation Safety Officer Program, Naval and Marine Aviation Safety Officer Course or the US Air Force Chief of Safety Course and have experience managing/administering a safety program.

or

The individual shall be a graduate of the US Army Ground Safety Officer Course, Naval Aviation Safety Specialist Course or the US Air Force Aviation Safety Program Management Course and have experience managing/administering a safety program.

or

The individual shall be a graduate of the US Army CP-12 Program and have experience managing/administering a safety program.

or

The individual shall have a Bachelors Degree in Safety and have experience managing/administering a safety program.

The incumbent must be technically knowledgeable with respect to safety and environmental systems/plans, regulatory and statutory standards, and general production principles. The incumbent must have thorough knowledge of the Army's Accident Prevention and Risk Management Programs. He or she must have thorough knowledge of Department of Defense (DOD), Department of the Army (DA), Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), and Environmental Protection Agency (EPA) requirements, and how they apply to the safety of the workforce and the environment. The incumbent must have a results-oriented commitment to the continuing evolution of the safety program. This requires combining common sense, application of practical experience, and a technical knowledge base in developing, implementing and leading the safety program in meeting corporate strategic and day-to-day objectives.

The incumbent must be able to communicate effectively with all levels of employees throughout the organization. He or she must be able to develop and maintain strong working relationships with internal and external customers. The incumbent must be able to meet any Government/Company licensing/qualification requirements for the position and obtain the level of Industrial Security Clearance required by the Government.

The incumbent must have thorough knowledge and application of quality tools. Must be knowledgeable of problem solving techniques and have knowledge of ISO 9002 & 14001 Quality Management Systems. The incumbent must have excellent prioritization skills and possess knowledge of safety systems and regulations for the aviation industry. He or she must be computer literate and proficient in Microsoft Office.

### **PHYSICAL DEMANDS AND ENVIRONMENTAL CONDITIONS**

#### **Physical Demands:**

This classification activity, while normally accomplished in an office environment, does have duties that require the individual to work outside of the office environment. Typical physical demands or activities include climbing, standing, bending, stooping, pushing, kneeling, reaching and walking. May be required to lift objects whose weight normally will not exceed 50 pounds. Special vision abilities required to perform this job are close vision, peripheral vision, color vision, depth perception and the ability to adjust and focus.

#### **Work Environment:**

The work conditions are normally those of a standard office environment where there is little physical discomfort. During the performance of duties outside the office environment, the diversity of work conditions may range from an environment where there is little or no physical discomfort, to an environment where inclement weather may subject individual to changes in temperature and weather. May be required to work in areas where high noise hazards prevail. May be exposed to fumes or airborne particles. May be exposed to toxic or caustic chemicals. May be exposed to electrical shock hazards. May be exposed to radiation. May work near moving mechanical parts.