



PLASTIC PRODUCTS

*A Griffon Company*

## **SHIPPING & RECEIVING CLERK**

**Clopay Plastic Products Company, Inc.** supplies specialty films, extrusion coating, custom printing and engineered laminations to the top competitors in the Diaper Industry, Healthcare and Building Supply markets. The company originated in 1930 and has been committed to continuous improvement and innovation for the past 80+ years. Today we are a Global supplier with world class safety and quality records. Clopay's Nashville Site is currently looking for a reliable, hard-working Shipping & Receiving Clerk to work in our very fast paced Shipping & Receiving department.

### **Description:**

- 40+ hours/week
- Will train on Monday-Friday schedule
- \$14-\$16 per hour depending on experience

### **Job Duties include:**

- Driving powered industrial vehicles (tow-motor)
- Loading / Unloading trailers
- Inspecting trailers
- Staging materials in warehouse
- Cycle counting
- Standard Warehouse processes (FIFO, etc.)
- General Housekeeping in warehouse

### **Applicants must meet the following qualifications:**

- HS Diploma or GED
- Warehouse work experience preferred.
- Positive attitude, self-motivated & good work ethic
- Must be able to work in team environment
- Must be detail oriented.
- Must be able to lift 50 lbs.
- Must have a safe work history

### **Benefits include:**

- Entry level starting pay based on experience
- Production Bonus eligibility (paid quarterly)
- Comprehensive health benefits including medical, dental, vision, prescription drug plan, and life insurance
- Paid holidays/vacations
- Tuition reimbursement
- 401(k) retirement plan and ESOP

**To be considered for employment, an application must be completed by October 31<sup>st</sup>**

Complete the application online at [www.clopay.com](http://www.clopay.com) or in person at

Clopay Plastic Products Co  
463 Harding Industrial Drive  
Nashville, TN 37211  
(615) 837-6060 phone

*Equal Opportunity Employer, providing a drug-free work environment. EOE Male/Female/Disabled/Veteran - We welcome applications from Veterans and the Disabled!*