

Public Affairs Specialist OUTREACH NOTICE



Public Affairs Specialist GS-1035-07/09 Siuslaw National Forest Waldport, Oregon

The Siuslaw National Forest will soon be advertising one permanent, full-time GS-1035-7/9 Public Affairs Specialist position. The duty station is the Central Coast Ranger District office in Waldport, Oregon, however the position covers the entire Siuslaw National Forest. The purpose of this Outreach Notice is to inform the potential applicant pool of this position.

If you are interested in this position please complete the attached Outreach Response Form and return it to Lisa Romano, Public Affairs Staff Officer, at lmromano@fs.fed.us, no later than September 20, 2016.

APPLICANT INFORMATION

The vacancy announcement for this position will be posted on **USAJOBS**, the U.S. Government's official website for employment opportunities at USA Jobs website: www.usajobs.gov

ABOUT THE POSITION

This position serves as a forest level public affairs specialist, supervised by the forest public affairs officer, covering issues, projects, and opportunities on both ranger districts and forest-wide. The duty station for the position is Waldport to facilitate connection with the coastal districts and communities.

MAJOR DUTIES

- Provides public affairs support for conservation education/youth engagement, recreation, natural resources, engineering, and special forest products programs.
- Is a regular presence on both ranger districts, attending district meetings to learn about events, activities, and other opportunities to promote the forest and engage the public.
- Works with employees and partners to write, edit, and distribute press releases, feature stories, web content, conservation education materials, and a wide range of other public communications products (including video).



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- Manages forest publication program, assisting employees in complying with government printing requirements, applying regional style guidelines, and helping develop a forest publications strategy.
- Participates as a key member of the forest’s social media users group, working closely with web manager to implement social media strategy.
- Maintains and develops relationships with partner organizations; seeks opportunities to form new partnerships.
- Works directly with other staff, partners, and media outlets to share information and stories, manage issues.
- Conducts reporting on volunteerism, conservation education, and youth engagement.
- Responds to information requests from the public and media.

About the Siuslaw National Forest

“Restoration, Recreation, Partnerships” is the Siuslaw National Forest niche. The forest is known for its highly successful and innovative partnerships in watershed restoration and sustainable recreation. This is an exciting and fun forest to work on – we’ve received national and international awards for our restoration work. We’re a forest that works.

The Siuslaw National Forest headquarters is located in Corvallis, Oregon. The forest lies west of Corvallis, Salem, and Eugene. It encompasses a little over 630,000 acres stretching from Hebo on the north, along the Pacific Coast through the 30,000-acre Oregon Dunes National Recreation Area, to Coos Bay on the south.

The Forest lies on the east and west sides of the coast range with the highest point being Marys Peak at 4,097 feet. This offers a panoramic view of the Cascades, Willamette Valley, and Coast Range. Commodities include clean water, abundant wildlife, recreation, and a diversity of forest products. It has 3,200 miles of perennial streams used by anadromous fish and more than 5,000 miles of intermittent streams. There are 132 miles of hiking trails within the forest. We have three wilderness areas, covering 22,500 acres. Nearby recreation opportunities include hiking, camping, fishing hunting, snow sports, and coastal recreation activities (crabbing, whale-watching, dune buggy riding, etc.).

About Waldport

Waldport is a small city (population 2,000) in Lincoln County, Oregon. It has miles of sandy beaches, forest roads, hiking trails, wilderness areas, and a picturesque bay. Waldport, whose motto is ‘where the forest meets the sea’, is located on the Alsea River. Alsea Bay boasts fishing, crabbing, and paddling opportunities. This part of the Oregon coast is treasured by Oregonians and is within a 1- to 2-hour drive from major population centers (Corvallis, Salem, Eugene, and Portland). The renowned Oregon Dunes National Recreation Area and Cape Perpetua Scenic Area are just a short drive down the coast highway.

Nearby coastal communities include Newport (pop. 10,000) 16 miles to the north and Yachats (pop. 700) nine miles to the south.

COMMUNITY INFORMATION

Chamber of Commerce(s) for the Central Coast Areas:

Waldport Chamber: <http://www.waldport-chamber.com/>

Newport Chamber: <http://newportchamber.org/>



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SIUSLAW INFORMATION: Please visit our website: <http://www.fs.usda.gov/siuslaw>

DUTY STATION: The position will be stationed in Waldport, Oregon. Applicants must apply to this location if they wish to be considered.

FOR MORE INFORMATION about the Siuslaw National Forest, please visit our web site at our Siuslaw National Forest Website: <http://www.fs.usda.gov/siuslaw>

FOR MORE INFORMATION about this vacancy please contact Lisa Romano, Public Affairs Staff Officer, at (541) 750-7075 or lmromano@fs.fed.us.

Siuslaw National Forest Outreach Response Form

Attn: Lisa Romano, lmromano@fs.fed.us, 541-750-7075

Title of Position: Public Affairs Specialist

Pay Plan, Series, Grade: GS-1035-7/9

Response Information

Name:

E-mail Address:

Phone:

Are you a current federal employee? Yes _____ No _____

Agency _____

Location _____

Current Position, Series, and Grade _____

Status (Permanent or Temporary Appointment) _____

If not a current permanent (career or career conditional) employee, are you eligible to be hired under any of the following special authorities?

- ___ *PERSON WITH DISABILITIES – Requires Schedule A Letter*
- ___ *DISABLED VETERAN W/DISABILITY – Requires DD-214 & letter of determinations*
- ___ *VETERAN – Requires DD-214*
- ___ *FORMER PEACE CORPS/VISA– Requires Letter of Completion*
- ___ *AMERI CORP VISA – Requires Letter of Completion*
- ___ *PUBLIC LANDS – must being currently in program*
- ___ *PATHWAYS PROGRAM – Indefinite Intern*
- ___ *OTHER _____*

Office of Personnel Management Website: <https://www.opm.gov/policy-data-oversight/hiring-authorities/>

Special appointment authorities may be used by agencies to appoint specific groups of individuals who meet the respective eligibility requirements to positions in the Federal Government.

Office of Personnel Management Frequent Questions and Answers
website: <https://www.opm.gov/FAQs/OA.aspx?fid=de14aff4-4f77-4e17-afaa-fa109430fc7b&pid=8f814f58-3b23-4ad2-a246-1f620c32f61a>



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Please answer the following questions or attach a resume (optional):

Brief description of your qualifications:

Describe skill level and interest:

Briefly describe your experience working with diverse populations (Cultural, disabled community, language, etc.)

Please remember to attach your resume and any other supporting documentation you would like us to consider in this process.