

Exel is changing its name to DHL Supply Chain!

Job ID: IRC192373

Operations Supervisor
Albany, GA

Business Area:

An **Operations Supervisor** coordinates and supervises the daily and weekly activities of hourly associates within our tires warehousing operation, providing leadership, motivation, training, and development of the workforce. This role executes against customer/site requirements; participates in continuous improvement activities as part of the site management team and ensures company policies are followed and site develops positive work culture.

This is an immediate need on second shift in Albany, GA. All applicants should be immediately available for work and willing to work second shift. No inquiries for other locations or future release dates, please.

Key Accountabilities:

- Direct the necessary daily activity to ensure a safe, secure, clean and fair work environment for associates.
- Deliver associate orientation, training, performance reviews, and/or development as appropriate
- Participate in the management of turnover among hourly staff consistent with the site turnover objectives.
- Ensure the associates have proper access to the necessary tools to perform their assigned duties and that the tools are routinely inspected and maintained.
- Organize and lead the focus on improved productivity levels in a manner that first stresses effectiveness by improving processes and secondly stresses the efficiency of associate work.
- Plan, manage, and adjust the daily workload and staffing to minimize the unplanned overtime.
- Ensure shift/daily/weekly workload planning and volume forecasting routines are accomplished (i.e., staffing, equipment, space).
- Ensure company policies are communicated, applied, and enforced (i.e., safety, accounting, operational, regulatory, and administrative).
- Maximizes quality and productivity by understanding job standards for each function, and evaluating performance variances in order to identify root cause and corrective action.
- Effectively communicate work task Standard Operating Procedures, convey key information during pre-shift meetings and ensure appropriate shift hand-offs.
- Provide a professional environment with relation to external customers and vendors such as drivers, dispatchers, and customer representatives.

Qualifications summary:

- Bachelor's degree preferred

- Operations background
- At least 1-year of logistics, transportation and/or warehousing experience preferred
- At least 1-year of experience in lead/supervisor/management role, preferably in transportation/logistics/warehousing
- Ability to work well in a fast-paced and high-intensity environment
- Demonstrated ability to lead people and influence positive results through others
- Excellent interpersonal skills
- Strong verbal and written communication skills
- Computer skills to include working knowledge of Microsoft Excel, Word, PowerPoint; prefer candidates with experience using Warehouse Management Systems
- Excellent customer service skills
- Experience identifying and driving continuous improvement opportunities
- Experience setting objectives
- Strong Organizational skills
- Experience with staffing management and workload planning
- Knowledge of preventative maintenance routines and facility management (i.e., maintenance, sanitation, etc.)
- Interviewing skills
- Must be fluent in English
- Must be flexible for shift work

Benefits

DHL Supply Chain offers competitive salary and full benefits including medical, dental and vision insurance and 401(k) participation with company matching.

We are looking forward to your application

DHL Supply Chain would like to thank everyone who submits a resume for this position. Due to the volume of resumes that we receive, only those candidates selected for interviews will be contacted.

DHL Supply Chain is an Equal Opportunity Employer.

CONNECTING PEOPLE. IMPROVING LIVES.

How to apply: Please apply online:

Click on link:

https://irecruitment.exel.com/OA_HTML/OA.jsp?OAFunc=IRC_VIS_VAC_DISPLAY&p_svid=192373&p_spid=4182579

OR

Visit <http://exel.com/Join-Our-Team/Management-and-Professional>

- Click on “Search DHL Supply Chain management and professional opportunities”.
- Click on “Search”
- Search by this keyword: IRC192373



DHL Supply Chain