SOLDIER FOR LIFE TRANSITION ASSISTANCE PROGRAM

JOB LEAD

Company: Duke Energy

DATE OPEN: 9/16/2016 **DATE CLOSE: 9/23/2016**

Job title: Business & Technical Consultant- 134915

Location: Raleigh or Charlotte, NC

Position Status (part time/full time): Full Time

Number of Vacancies: 1

SALARY: Commensurate with experience

SKILLS/DUTIES:

Build an exciting, rewarding career with us – help us make a difference for millions of people every day. Consider joining the Duke Energy team, where you'll find a friendly work environment, opportunities for growth and development, recognition for your work and competitive pay and benefits.

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The Business & Tech Consultant position serves as a metrics & analysis expert for our distribution organizations as well as other organizations within the Market Solutions Carolinas Region and the Midwest & Florida Regions. An expert in metrics & analysis must have knowledge of general business concepts, the ability to influence others and strong skills in organization/planning, collaboration, software applications including Excel, Word and PowerPoint, communication, and project management. Strong knowledge of distribution operations, general utility operations, and knowledge of information systems will aid in the role but can be developed. The role is expected to perform recurring tasks each month including the production of key scorecards and metric analysis but will also be expected to support and key initiatives. Key initiatives will include the development of new metrics and scorecards, industry benchmarking, and other tasks in response to customer needs. Individuals in this role are expected to handle complex assignments with minimal supervision.

Duties and Responsibilities:

- Define and develop key metrics to measure performance. Lead data analysis across multiple work groups or multiple systems.
- Prepares thorough and accurate management reports, effective correspondence, accurate documentation and well-maintained records.
- Coordinates data gathering for scorecard reporting and benchmarking.
- Provides key information for target setting, long-range and business planning, comply with regulator requests and to monitor compliance with strategic plans.
- Develops and maintains standards and best practices across multiple business units.
- Implements and integrates complex business changes across multiple, cross-functional departments.
- Resolves system & business process problems. Analyzes and develops plan of action to correct or eliminate future issues.
- Helps to manage change and communications across multiple departments.
- Shares knowledge and experience to improve the overall efficiency of the team.

Qualifications
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Basic/Required Qualifications

- Minimum 2 year degree and 2 to 4 years relevant experience OR 4 to 9 years relevant experience
- Proficient in project management theories and principles
- Proficient in practices of planning, data analysis, evaluating alternatives, and preparing and presenting recommendations

Desired Qualifications

- Ability to deal with a variety of individuals from various socio-economic, cultural and ethnic backgrounds
- Very good written and oral communication skills
- Very good problem solving and analysis skills
- Negotiation and conflict management skills
- Demonstrated leadership
- 4-Year Bachelors Degree in Technical or Business related field
- Experience in the utility industry
- Behavioral Competencies: Innovating Change; Collaborating and working with others; Delivering Results
- Intermediate to advanced skills in the use of Microsoft Excel, Word and PowerPoint
- Working knowledge of relational databases
- Good working knowledge of the functions, work processes and systems within the Market Solutions Carolinas Region and Midwest & Florida Regions. The functions include Distribution, Gas, Customer Services, Customer Solutions, Grid Solutions and the States Presidents.
- Project Management certification (PMP or Six Sigma)
- Masters in Business Administration (MBA)

- Change Management, BPM or BA Certification
- Experience performing both internal and external benchmarks and knowledge of utility industry benchmarking data sources

Duke Energy is an Equal Opportunity Employer

Job
: Business Operations
Primary Location
: North Carolina-Raleigh-DE Progress-Raleigh(Two Pr),NC (4051)
Other Locations
: North Carolina-Charlotte-DE Carolinas-Charlotte,NC (094)
Schedule
: Full-time
Travel
: Yes, 15 % of the Time
Job Posting
: Sep 16, 2016
Unposting Date
: Sep 23, 2016
Relocation Assistance Provided: No
Represented/Union Position: No
Visa Sponsored Position: No

How to apply: www.duke-energy.com/careers Under source, choose "Employee Referral" then choose Give "referral" information, then type in Charles Spicer- Military Recruiter

Point of Contact: Charles.spicer@duke-energy.com (Military Recruiter)
Signature