

Automotive Project Coordinator – Job ID 11669

Livonia, MI

Removal Date: November 6, 2016

At Roush, we fuse technology and engineering to provide product development solutions to customers in a diverse range of industries. Widely recognized for providing engineering, testing, prototype, and manufacturing services to the transportation industry, Roush also provides significant support to the aerospace, defense and theme park industries. With over 4,000 employees in facilities throughout the United States, Europe, Asia, and South America, our unique combination of creativity and tenacity activates big ideas on a global stage. We want motivated, ambitious people who put the needs of our customers first, bring creativity to their work and will do whatever it takes to achieve success. If you share our passion for providing innovative solutions to complex challenges, we want you on our team.

Are you an Automotive Project Coordinator that wants to work with cutting edge technology? We have an immediate need for an Automotive Project Coordinator who will execute vehicle builds or plant containment projects, develop standardized work procedures, administer work flow, plus vehicle tracking and reporting requirements. The Automotive Project Coordinator will manage all aspects of automotive builds, vehicle retrofits and component repair projects. This is a day shift position and is located at our Livonia, MI facility.

Qualifications:

- High school diploma or equivalent.
- 3 years of automotive/vehicle coordinating experience or equivalent military experience.
- Must have vehicle component replacement knowledge.
- Ability to assist with developing processes, work flows and all aspects of vehicle build programs or plant containment activities.
- Good communication, organizational and planning skills. Able to execute projects effectively and efficiently.
- Able to communicate with customers in a professional manner.
- Proficient with Microsoft Outlook, Word and Excel.
- Strong leadership skills and leadership experience.
- Must have reliable attendance and the willingness to work overtime/weekends.

Preferred Skills:

- Associate's or Bachelor's degree
- OEM production vehicle retrofit experience
- OEM vehicle prototype and build experience
- State/ASE certifications
- Prototype build technician / mechanic experience

To apply, please visit the Roush careers page by clicking on this link: <http://www.roush.com/careers>

Our benefits include: medical, dental, vision, life insurance, LTD, 401K, tuition reimbursement, paid vacation, and paid holidays.

Visit our website: www.roush.com

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At Roush, we are committed to maintaining an environment of Equal Opportunity and Affirmative Action. If you need a reasonable accommodation to access the information provided on this website, please contact the Recruiting Department at 734-779-7007 for further assistance.

EEO/AA/Veterans/Disabled

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