

Outreach Notice

Shasta-Trinity National Forest



Join our team on the Shasta-Trinity National Forest!

Assistant Recreation Staff Officer

GS-0101/0401/0807-07/09

Permanent Full Time

The Shasta-Trinity National Forest is seeking a dynamic, innovative self-starter for the National Recreation Area. The duty location is Mountain Gate, CA near Redding in Northern California.

If interested in being considered for this position, please send the completed outreach form to Alonzo "Lon" W. Henderson, awhenderson@fs.fed.us by September 9, 2016.

Duties:

The position is located on a ranger district and the incumbent is responsible for operating and maintaining the unit's land-based recreation program surrounding Shasta Lake in the Whiskeytown-Shasta-Trinity National Recreation Area (NRA). Developed facilities include 27 Campgrounds, 7 Boat Launches, 4 Day Use Areas, 13 Trails, 1 Fire Lookout, and 1 Cabin. The Assistant Recreation Officer is specifically responsible for administering all aspects of the Granger-Thye Special Uses Permit covering all component facilities of the NRA to include monitoring, enforcement, coordinating, program of work, ensuring tenant maintenance, implementing landlord maintenance, and resolving and making decisions for minor G-T issues. Facilities under G-T include 23 Campgrounds, 7 Ramps, 2 day-use areas, the fire lookout and the cabin.

This position is also responsible for all management aspects of 4 campgrounds, 2 day use areas, and 13 trails. The Assistant Recreation Officer is responsible for managing the National Recreation Area's Hazard Tree Program to include coordinating with the District Forester, record keeping for all NRA units and ensuring abatement of identified Lands hazard trees.

The Assistant Recreation Officer is responsible for using Workplan for budgeting, monitoring expenditures to ensure they are within Workplan limits, writing and implementing an annual Recreation Enhancement Act (REA) grant supporting NRA recreation operations, writing the end-of-year accomplishment report for the REA grant, maintaining the INFRA database for all facilities as well performing required annual INFRA monitoring. This incumbent serves as a Forest Service purchasing officer using a government credit card and as an approving officer for subordinate credit card holders.

The Assistant Recreation Officer supervises up to two permanent GS07 and/or WG07 employees and four seasonal GS03/04/05 employees. The incumbent is responsible for all aspects of their hiring,

training, scheduling, development, performance counselling, discipline, and seasonal layoff including initiating 52 actions.

Recreation often utilizes volunteers and partnership groups (Civilian Conservation Corps, County Resource Advisory Committee crews, Inmate Crews, etc) to assist with the annual program of work. The incumbent is responsible for coordinating their schedule, arranging any necessary trainings, liaising for agreements and other paperwork, and ensuring they know and follow Forest Service rules and guidelines, especially with respect to Safety.

The Assistant Recreation Officer is responsible for maintenance and record keeping for 4 FS vehicles, maintenance and operation of a recreation tool shop containing a full complement of hand and power tools as well as common repair parts and maintenance supplies, and a sign warehouse. The incumbent also has partial responsibility for a "boneyard" and hazardous material storage locker including maintaining recreation Material Data Safety Sheets and critical safety equipment such as fire extinguishers, eyewash station, first aid kit and hazmat spill kit.

The Assistant Recreation Officer is expected to initiate simple National Environmental Policy Act (NEPA) documents for program of work and to ensure all work is in accordance with NEPA and Section 106 of the Heritage Protection Act. The incumbent frequently coordinates with other sections or outside groups and agencies to accomplish the program of work including the fire, public uses, natural resources, special uses and visitor information, as well as the Concessionaire, local organizations, and other government agencies. The Assistant Recreation Officer also serves as the primary assistant and back up to the District Recreation Officer and is the alternate supervisor for Interpretation/Visitor Services if the Interpretive Specialist position is vacant.

Other responsibilities include program of work planning and implementation, assistance with special events, and enforcement of Forest Rules and Regulations for visitors, ideally as a Forest Protection Officer (FPO) to include off-road vehicle users (ORV) and especially for health and safety concerns such as sanitation and fire.

Forest:

The Shasta-Trinity National Forest, located in north central California, is the largest national forest in California and provides some of the highest quality fish and wildlife habitat in the Pacific Northwest. It is comprised of 2.1 million acres ranging in elevation from 1,000 feet to 14,162 feet at the summit of Mt. Shasta. This forest encompasses five wilderness areas, hundreds of mountain lakes and more than 6,000 miles of streams and rivers. In addition, there are wild and scenic rivers, national trails and scenic byways and a National Recreation Area. For further information on the forest, please see [/www.fs.usda.gov/stnf](http://www.fs.usda.gov/stnf)

Community:

This position is located at the Shasta Lake Ranger Station along Interstate 5 about 10 miles north of Redding in northern California. The Ranger Station manages the Shasta and Trinity Lake units of the Whiskeytown-Shasta-Trinity National Recreation Area (NRA), and was established by Congress in 1965. Shasta Lake, with approximately 30,000 surface acres is the largest human-made reservoir in California. Trinity Lake, with approximately 17,000 surface acres, is also a large reservoir. Both are popular recreation destinations. Many opportunities await the recreation enthusiast such as fishing, sailing, water-skiing, swimming, camping, hiking, mountain biking, and much more.

Redding is a full service community of over 90,000 people. Redding is located along Interstate 5 and has a fine variety of medical facilities, schools including Shasta College, restaurants, retail stores, museums and a variety of housing opportunities. Cultural and outdoor recreational activities include music, art, fishing, rafting, skiing, hiking, sailing, swimming and much more. The climate in the Redding area is generally moderate though summer temperatures can be very hot. Housing is readily available with an average 3-bedroom house selling for about \$209,900. Rent for 2-bedroom

apartment ranges from \$450 to \$1,000 a month, 3-bedroom house ranges from \$600 to \$1,400 a month. Government housing is not available.

<http://www.ci.redding.ca.us/>

<http://www.reddinganesthesia.com/redding/>

<http://www.redding.com/>

http://www.fs.usda.gov/detail/stnf/about-forest/?cid=fsm9_008651

For any technical questions regarding the above position, please contact:
Lon Henderson at 530-242-5562 or by email at awhenderson@fs.fed.us.

For additional information, contact Fran Lindquist, Civil Rights Officer at (530)-226-2367.

SHASTA-TRINITY NATIONAL FOREST

Outreach Response Form

**Assistant Recreation Officer (Lands), GS-0101/0401/0708-07/09
Redding (Mountain Gate), California**



Please submit outreach response by September 9, 2016 to
Alonzo "Lon" W. Henderson at awhenderson@fs.fed.us or phone 530-242-5562

NAME:

EMAIL ADDRESS:

MAILING ADDRESS:

TELEPHONE NUMBER:

CURRENT EMPLOYER:

CURRENT REGION/FOREST/DISTRICT:

TYPE OF APPOINTMENT:

(IF USFS) SERIES AND GRADE:

CURRENT POSITION TITLE:

HOW DID YOU HEAR ABOUT THIS OPPORTUNITY?

IF NOT A CURRENT PERMANENT (CAREER OR CAREER-CONDITIONAL) EMPLOYEE, ARE YOU ELIGIBLE TO BE REHIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES?

- PERSONS WITH DISABILITIES
- VETERANS RECRUITMENT ACT
- DISABLED VETERANS WITH 30% COMPENSABLE DISABILITY
- VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998
- FORMER PEACE CORPS VOLUNTEER
- PATHWAYS STUDENTS PROGRAM
- OTHER:

THANK YOU FOR YOUR INTEREST IN OUR VACANCY!
USDA FOREST SERVICE IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.