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**HOT JOB !
VETERANS WANTED**

**Accounting Clerk
for Leading Provider of Higher
Education Programs for Working
Adults**

**IMMEDIATE OPENING
LOCATION - PHOENIX, AZ**

**To Apply login or register at
www.casy.us and click on
the Job seeker tab search for
Req #173533BR.**

POSITION QUALIFICATIONS:

High school diploma or equivalent.

Two years accounts payable and customer service experience preferred.

Must have the ability to perform basic mathematical calculations on a ten key or calculator and navigate the appropriate systems to retrieve or research information.

Must have the ability to handle multiple tasks in a timely and effective manner.

Must have sufficient oral, written, and interpersonal communication skills to communicate general accounting information to internal and external customers.

Ability to provide clerical and administrative support to the accounts payable department.



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