

The Sabalauski Air Assault School

Rappel Master Off Post Training Information

RAPPEL MASTER INFORMATION

The Sabalauski Air Assault School (TSAAS) is a 101st Airborne Division (AASLT) School dedicated to support the world's only Air Assault Division by training 101st Airborne Division (AASLT) Soldiers in Air Assault operations, sling-load operations, and rappelling. To support our mission, TSAAS is a closed course and does not accept off post Soldiers without exception to policy authorization from the Division G3.

Purpose: To teach Air Assault School graduates the skills and techniques that are necessary to become a qualified Rappel Master.

Course Scope: The course teaches the Rappel Master's mission, responsibilities, safety SOPs and regulations, anchor systems, equipment familiarization, inspection and maintenance, ground training hook up, knots, seat inspection, tower refresher rappelling, and aircraft rigging and control.

EXCEPTION TO POLICY REQUEST PROCESS

1. Off-post Soldiers follow the guidelines below.

a. Soldiers must receive Temporary Duty Assignment (TDY) orders on an official Department of Defense (DD) Form 1610 to attend a course at TSAAS. Nonpaid TDY on a DD Form 1610 is authorized with proper permission from the respective chain of command.

b. Ensure the prospective student meets prerequisites found in Fort Campbell (FC) Form 4137 available on the Air Assault Homepage (<http://www.campbell.army.mil/units/Sabalauski/Pages/RappelMaster.aspx>).

c. Provide TSAAS with a complete packet (off post school request memo, Exception to Policy memo, FC 4137 complete, copy of AASLT orders, and ERB) for the requested course no earlier than 30 days and NLT 10 working days prior to the course start date. Once the packet is approved, TSAAS creates the Army Training Requirements and Resources System (ATRRS) reservation. It is the requesting unit's responsibility to verify ATRRS. Failure to provide a complete packet will result in no ATRRS reservation.

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d. An Exception to Policy Request Memorandum for Record (MFR) must be submitted from the requesting unit's first O-5 in the Chain of Command to the 101st ABN DIV G3. The MFR must include the Soldier's name, rank, MOS, full SSN, duty position, date of AASLT graduation, PT score, and ETS date. The MFR must also include justification for the Soldier to be trained. An example of this MFR can be found at the end of the Packet Instructions. (see enclosed example)

3. The point of contact for school admissions is the Assistant Chief of Operations at 270-798-4410, email usarmy.campbell.101-abn-div.mbx.air-assault-school@mail.mil, or fax at 270-798-2113.

PREREQUISITES

To attend the Rappel Master Course, an individual must be a member of the active Army or reserve component, cadet, foreign military, or other military service. Students must have passed the Army Physical Fitness Test within 30 days of attendance and meet the height & weight requirements IAW AR 600-9 and AR 350-15. Must have a physical on file (dated within five years) and be medically cleared for Rappel Master training. Units sponsoring foreign students or cadets must ensure all course prerequisites are met. Unit commanders will verify Soldiers meet all prerequisites prior to reporting for Rappel Master training. Students must be a graduate of a TRADOC accredited Air Assault Course. Students must be CPL or above.

LODGING

TSAAS does not provide lodging for service members. Service members need to make their own lodging reservations. There are no available barracks for students on post. On post lodging can be located at 77 Texas Avenue, Fort Campbell, Kentucky 42223. Contact Turner Army Lodging by phone (270) 439-2229 or by internet at <http://www.fortcampbellmwr.com/lodging/index.html> for all lodging issues or statements of non-availability.

MEALS

TSAAS has no assigned dining facility, however dining facilities are available on Fort Campbell at the student's expense. A meal plan to include a full meal rate must be annotated on the Soldiers DD Form 1610.

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TRANSPORTATION

TSAAS does not provide any type of shuttle service. Students must have a reliable mode of transportation for transportation to and from class.

REPORTING PROCEDURES

Report to 6883 Air Assault St. (student parking lot) at 0815. PT is conducted from 0630-0800 on Ft Campbell, therefore DO NOT report before 0800. In processing will begin promptly at 0830. Your duty uniform will be ACU's (no shirts with organizational print on them) with beret, soft cap in hand. Bring notebook, pen, highlighter, permanent alcohol marker and water container. Ensure you bring your FC 4137, 2 copies of your DD Form 1610, ID card, ID tags, and approved waivers. There will be no exceptions for missing documents. Students will need the complete packing list for the afternoon block of instruction.



DEPARTMENT OF THE ARMY

ORGANIZATIONAL NAME/TITLE
STANDARDIZED STREET ADDRESS
CITY, STATE, AND ZIP + 4 CODE

REPLY TO
ATTENTION OF

OFFICE SYMBOL

DATE

MEMORANDUM FOR Commander (AFZB-GT-T-AA/ATTN TSAAS Operations), The Sabalauski Air Assault School, Building 6883 Air Assault Street, Fort Campbell, KY 42223

SUBJECT: The Sabalauski Air Assault School (TSAAS) Request

1. (Your unit designation here) requests an ATRRS reservation to The Sabalauski Air Assault School for the following Soldier(s):

- a. Last, First MI, Rank, SSN, requested course with class number and dates
- b. Last, First MI, Rank, SSN, requested course with class number and dates

2. I understand the above Soldier(s) require(s):

- a. Official Temporary Duty Assignment (TDY) orders on a DD Form 1610.
- b. Lodging: Service members need to make their own lodging reservations. There are no available barracks for students on post. On post lodging can be located at 77 Texas Avenue, Fort Campbell, Kentucky 42223. Contact Turner Army Lodging by phone (270) 439-2229 or by internet at <http://www.fortcampbellmwr.com/lodging/index.html> for all lodging issues or statements of non-availability.
- c. Transportation: This includes to and from the course and to and from class daily. TSAAS does not provide shuttles to the airport or any type of shuttle service.
- d. A meal plan to include a partial or full meal rate. TSAAS has no assigned dining facility, but dining facilities are available on Fort Campbell at the student's expense.
- e. All equipment IAW the current TSAAS packing list on the Air Assault Homepage.

5. Point of contact for this memorandum is (rank and last name) at (phone number) or by email at (email address).

NAME (Commander/Approval Authority)
RANK, BRANCH
Duty Position



DEPARTMENT OF THE ARMY

ORGANIZATIONAL NAME/TITLE
STANDARDIZED STREET ADDRESS
CITY, STATE, AND ZIP + 4 CODE

REPLY TO
ATTENTION OF

(OFFICE SYMBOL)

(DATE)

MEMORANDUM FOR 101st Airborne Division (AASLT) G3/5/7, 2700 Indiana Ave, Fort Campbell, KY 42223

SUBJECT: Exception to Policy request for attendance to The Sabalauski Air Assault School (Course Name)

1. I respectfully request admission into The Sabalauski Air Assault School (Course Name) for the following Soldier:

Name:

Rank:

SSN:

MOS:

Duty Position:

APFT: (dated within 30 days of class start date)

ETS: (must have 12 months remaining service upon completion)

Air Assault qualified: (date of AASLT graduation)

GT score:

Physical Evaluation: (dated within five years)

2. (This section is for the justification for the above Soldier to attend the requested training. Include any upcoming deployments and projected operations during such time.)
3. (POC information)

(FIRST MI. LAST)
(RANK), (BRANCH)
Commanding