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We encourage minorities, women, protected veterans, and disabled individuals to apply.

**L-3 Army Fleet Support
Fort Rucker, Alabama
JOB ANNOUNCEMENT
FOR INTERNAL & EXTERNAL APPLICANTS**

Date: May 29, 2015

Position: UH-72 Flight Mechanic Standardization Instructor, Requisition #070779

Location: L-3 AFS Cairns/Hanchey, Fort Rucker, AL

Salary: Furnished to Qualified Applicants

Job Duties/
Responsibilities: See Attached Job Description
Qualified AFS employees will be given hiring consideration

Closing Date: June 14, 2015

To apply, go to www.armyfleetsupport.com, career section. L-3 AFS internal applicants must submit a completed form 208 signed by program manager.

Recruiting & Staffing

DISTRIBUTION:
Bulletin Boards

**L-3 ARMY FLEET SUPPORT
Fort Rucker, Alabama**

JOB DESCRIPTION

Job Title: UH-72 Flight Mechanic Standardization Instructor

Job Number: 94X

Grade:

Department: Quality

FLSA Status: Exempt

Risk Level:

Report to: Chief Pilot

Schedule: Variable

Location: Cairns/Hanchey Army Air Fields as Assigned

Revision Date: 5/18/2015

BASIC FUNCTION SUMMARY

Responsible for the planning, organizing, directing, controlling, and training of Flight Mechanic personnel at assigned location. Assists in the administration and provides management control of the Company Flight Mechanic Standardization and Training Program. Implements and enforces standard operating procedures in accordance with FAA and Army regulations, company policies, and procedures. Acts as a liaison with Aviation Center Logistics Command (ACLC) and Airfield Commander on issues pertaining to flight operations relative to assigned aircraft. Performs aerial flight duties maintaining currency and proficiency in accordance with applicable Aircrew Training Manuals (ATM), technical publications, and applicable regulations. Works closely with Production Control and maintenance management, Quality Control, and Test Flight in providing a continuous effort to improve operations, decrease cycle time and streamline work processes, and works cooperatively and jointly to provide quality seamless customer service.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Participates, as a member of Flight Operations management team, in formulating and establishing organizational policies and operating procedures for the department and the company. Plans and implements policies and procedures relating to all phases of flight operations with a focus on Flight Mechanic personnel.
- Works to enhance the Production Control and Maintenance Management Team at assigned location to provide solid subject matter expertise in troubleshooting faults to return the aircraft to service as efficiently and safely as possible.
- Provides leadership to personnel through effective goal setting, delegation, and communication. Aligns goals of the section with the department's and Company's goals, policies, and strategies.
- Conducts meetings to ensure that personnel are well informed of changes in flight operation programs, policies, and procedures.
- Supervises all functions relative to the conduct of Flight Mechanic personnel operations at assigned location.
- Along with the Standardization Pilots, manages and implements the Company Flight Mechanic Standardization and Training Program at assigned location. Responsible for Flight Mechanic currencies, flight requirements, training, qualifications, proficiency, assignments, inspections, certifications, and annual flight reviews/evaluations.

- Conducts currency, refresher, and transition training IAW with applicable regulations. Conducts Flight Mechanic (FM) and Flight Mechanic Standardization Instructor (SI) training in aircraft mission, type, design and series.
- Conducts annual FM and SI evaluations in aircraft mission, type, design, and series. Conducts FM flight evaluations.
- Responsible for the training, currency, qualifications and conduct of operations pertaining to non-rated personnel at assigned field.
- Coordinates with the Chief Standardization Pilot/Flight Safety Officer for authorizations, certifications, and approvals.
- Exercises authority concerning flight safety issues at assigned location. Assists in the implementation of a comprehensive safety program for the prevention of accidents involving personnel, property, and equipment.
- Acts as a briefing officer for non-rated crewmembers, responsible for ensuring key mission elements are evaluated and briefed for the mission. Ensures risk management procedures have been implemented for the mission and that risks are reduced to the lowest possible levels.
- Implements and enforces establishes standard operating procedures in accordance with FAA and Army regulations, company policies, and procedures.
- Establishes and maintains current reading file containing appropriate government and company publications.
- Assist Flight Operations Specialists in preparing and maintaining a functional file system of correspondence, directives, forms, records, qualifications, certifications and other data pertaining to flight operations with a focus on Flight Mechanics.
- Maintains currency and proficiency on tasks/maneuvers required by the Company Standardization Program, the applicable Aircrew Training Manual (ATM), and other related publications. Maintains thorough knowledge of aircraft systems, emergency procedures, operating limitations and restrictions, regulations, publications and established procedures.
- Is part of the preflight planning process which includes, but is not limited to, computing and evaluating aircraft performance data, weather information, notices to airman (NOTAMS), fuel requirements, and weight and balance data.
- Reviews aircraft logbook and maintenance forms/records to assist in determining the checks required for the functional check flight (FCF). Ensures that maintenance on the aircraft has been properly performed and documented.
- Briefs crew and passengers on specific mission, flight data, normal procedures, emergency procedures, and equipment requirements.
- Performs preflight, in-flight, and post-flight procedures, operational checks, and maneuvers in accordance with operator's and/or maintenance test flight checklist and other applicable publications.
- Performs FM and SI duties during maintenance operational checks, limited and general test flights, and functional flights to determine the airworthiness of aircraft through inspection, flight-testing, and evaluations of flight performance, engine operation, systems operation, and flight characteristics.

- Troubleshoots, analyzes, diagnoses, isolates, and corrects system malfunctions using special tools and applicable test equipment; performs necessary corrective actions in accordance with technical manuals and/or applicable publications.
- Briefs and demonstrates operational and emergency procedures to non-crewmembers.
- Perform FM and SI duties while transporting aircraft monitors, and maintenance and quality personnel as necessary. Performs FM and SI duties during recovery operations on aircraft that have made a precautionary or forced landing.
- Prepares, maintains, and completes forms, records, reports, and other related documents pertaining to aircraft maintenance in accordance with applicable technical publications and other directives as required.
- Performs and records operator maintenance on assigned tools and equipment. Identifies assigned Test Measuring Diagnostic Equipment (TMDE) and ensures calibration intervals and records are established and maintained.
- Maintains working relationship and acts as a liaison with the customer on matters relating to Flight Mechanic operations and quality.
- Conducts investigations into customer complaints relating to contractual deficiencies within the Flight Department at assigned field, and recommends appropriate corrective actions.
- Plays an active part in problem resolution, communicating plan to customers, and following up to ensure problems are resolved. Identifies and ensures customer requirements are met, and assesses and analyzes data to determine customer satisfaction.
- Ensures that policies are in accordance with evolving regulations, legal requirements, and industry trends.
- Reports all deviations from established policies or procedures, changes caused by the contractor, federal, or state requirements, or non-compliance with regulations and changes.
- Ensures summaries, analyses, and other data pertaining to the overall maintenance effort is submitted to the Chief Standardization Pilot/Flight Safety Officer.
- Evaluates technical publications concerned with maintenance practices and participates in activities of related professional organizations to update knowledge of program developments.
- Evaluates reports, decisions, and results of department in relation to established goals. Recommends new approaches, policies, and procedures to maximize the efficiency and effectiveness of the organization, while lowering costs.

QUALIFICATION STANDARDS

Knowledge: Frequent use and general knowledge of industry practices, techniques, and standards. Has a general application of concepts and principles.

Problem Solving: Develops solutions to a variety of problems of moderate scope and complexity. Refers to policies and practices for guidance.

Discretion: Works under general supervision. Work is reviewed for soundness of judgment and overall adequacy, accuracy, and quality.

Impact: Contributes to the completion of organizational projects and goals. Errors in judgment or failure to achieve results would normally require a moderate expenditure of resources to rectify.

Liaison: Frequent internal company and external contacts. Represents organization on specific projects.

Typical Experience & Education: Must have a high school diploma or equivalent. Must have completed formal training conducted under the auspices of the U.S. Army Aviation School or Armed Forces equivalent, or training courses conducted by industry or civilian institutions. Applicant must have an FAA airframe and powerplant license or 5 years aircraft maintenance experience to include at least 1 year of experience as an UH-72 Mechanic/Flight Mechanic; and must possess an FAA Class III Medical Certificate.

The incumbent must be technically knowledgeable with respect to quality and inspection systems/plans, regulatory standards, project management, and general production principles. He or she must possess a thorough working knowledge of aircraft systems, applicable maintenance/technical publications, regulations, basic tools, special tools, test, and ground support equipment. The incumbent must have a results oriented commitment to the continuing evolution of quality and production systems. This requires combining common sense, application of practical experience, and a technical knowledge base in developing, implementing and leading flight operations in meeting corporate strategic and day-to-day objectives.

The incumbent must possess the necessary leadership and management skills necessary to lead and direct employees within the Flight Operations department. The incumbent must be able to communicate effectively with all levels of employees throughout the organization. He or she must also be able to develop and maintain strong working relationships with internal and external customers. The incumbent must be able to meet any Government and/or Company licensing/qualification requirements for the position and obtain the level of Industrial Security Clearance required by the Government.

The incumbent must have thorough knowledge of and the application of quality tools. Must be knowledgeable of problem solving techniques and have knowledge of ISO 14001 and AS 9100 Quality Management System. He or she must have excellent prioritization skills and possess knowledge of quality systems and regulations for the aviation industry. The incumbent must be computer literate and proficient in Microsoft Office.

PHYSICAL DEMANDS AND ENVIRONMENTAL CONDITIONS

This classification activity is usually accomplished in an aircraft environment and as such requires a medium level of physical movements and postures associated with these activities. Typical physical demands or activities include standing, bending, stooping, pushing, kneeling, reaching, walking, and climbing. May be required to lift objects whose weight normally will not exceed 40 pounds. Special vision abilities required to perform this job are close vision, peripheral vision, color vision, depth perception and the ability to adjust and focus.