

ORION INTERNATIONAL

www.orioninternational.com

Midwest Region, Chicago Hiring Conference

Sunday, October 25th, 2015 – Monday, October 26th, 2015

Orion International is pleased to invite you to advance your career search at our Midwest Region Hiring Conference on 25th and 26th of October, 2015 in Chicago, IL

Orion International is the nation's premier Military Veteran recruiting firm, placing over 2000 candidates annually at Fortune 1000 companies in virtually every industry. Even with the economy showing signs of slowing in 2009, many of these companies are still searching for top-notch technical talent and leadership, and they will be attending this conference to interview military candidates for immediate needs in maintenance, field service, engineering, and operations. Orion International will tailor an interview schedule to accommodate your individual aptitudes and desires and provide you with an outstanding opportunity to meet and interview with hiring managers from these companies. Our personalized approach to your career search, coupled with the vast range of quality with whom we deal, will assure you the highest likelihood of success in your search for a new career.

CONFERENCE DATES/LOCATION:

Embassy Suites Hotel

Sunday, October 25th, 2015 – Monday, October 26th, 2015

707 East Butterfield Road

Lombard, IL 60148

(630) 969-7500

CONFERENCE AGENDA

Sunday, October 25th, 2015 – Interview Preparation Day

- Sign in starts at 7:30 am, conference kicks off at 8:00 am
- This day is for informing and preparing you for your interviews
- Orion personnel and/or the companies themselves will conduct presentations about various positions that are available.
- Formal attire is not required for this day, but we ask that you wear business casual attire. This is the first time many of these companies will see you and we all know how important first impressions are!

Monday, October 26th, 2015 – Interview Day

- Be available for interviews between the hours of 8:00 am and 6:00 pm.
- Some companies may require you to attend presentations, briefings or tests outside of this window. We encourage you to be as flexible as possible, and strongly discourage scheduling any external commitments during the conference.

Dress:

- Men should wear a navy blue or charcoal gray, two-piece, single-breasted suit; white button down collared shirt (dry cleaned with heavy starch) and conservative tie; black, lace-up dress shoes with matching belt and black socks. Think conservative!
- Women should wear a darkly colored suit, conservative white blouse, hosiery, coordinating dress heels, and conservative jewelry. Avoid over-accessorizing.

RESUME DEADLINE:

We require 25 copies of your resume on quality paper sent to our office ASAP. These resumes will be presented to companies prior to your interview so they may review your qualifications in advance. Please send your resume to Ernest Burson (eburson@orioninternational.com) or Tiffany Miller (tiffanymiller@orioninternational.com) for approval prior to making copies, as we want to ensure you are putting your best foot forward in presenting yourself to potential employers.

We have a proven track record of success at Orion International, and will employ our experience to maximize success in your career search. Because this is a hiring conference, and not a job fair, it is imperative that we reserve your interview space. Please call or email today for more information. We are looking forward to your confirmation call.

PLEASE NOTE

If you plan on flying into the area, please do not purchase airline tickets until you have spoken with Ernest Burson.

Orion is not responsible for any personal expenses incurred concerning this event.

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HOTEL INFORMATION:

Chicago Embassy Suites Hotel
707 East Butterfield Road
Lombard, IL 60148

- We highly recommend that you stay at the host hotel because it will facilitate last-minute interview schedule changes as well as allowing you a private setting to debrief and relax between interviews.
- If you will be staying at the Embassy Suites, Call Ernest Burson at (800) 324-2112 ext. 358 at least 10 days in advance to make your reservations. Hotel reservations are entirely your responsibility. Orion room rate is \$150.00 per night (Please verify room rate with hotel – you may be able to get a Military rate).
- **Directions to the Embassy Suites - Chicago**
 - **From Midway Airport:** Exit the airport on Cicero Avenue to I-55 South. Take I-55 South to I-294 North. From I-294 North turn onto I-88 West, then turn right on Highland Avenue. Then turn right on Butterfield Road, which is the first stoplight. The hotel is approximately ¼ mile down Butterfield Road on the right-hand side.
 - **From O'Hare Airport:** Take the I-294 South exit out of the airport to I-88 West. Turn right on Highland Avenue. Then turn right on Butterfield Road, which is the first stoplight. The hotel is approximately ¼ mile down Butterfield Road on the right-hand side.



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Please do not hesitate to contact me with questions or for more information!

Ernest Burson

Midwest Recruiter

(800) 324-2112 x 358

eburson@orioninternational.com