

DEPARTMENT OF THE ARMY
Fort Campbell Installation
2700 Indiana Avenue
Fort Campbell, Kentucky 42223-5656
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Safety
Investigation of Serious Accidents

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1. Purpose

This regulation implements the Department of the Army Accident Investigation Board Program at Fort Campbell, Kentucky. The objective is to provide for an in-depth investigation of certain types of serious accidents.

2. General

a. The U.S. Army Combat Readiness / Safety Center (USACR/SC) Fort Rucker, Alabama, is available at the Senior Commander's request to conduct investigations with a board of investigators augmented by personnel of this command. Alternatively, the Senior Commander may select to conduct an Installation Level Accident Investigation board from this command as required IAW AR 385-10, Para 3-4 Accident and Incident Classes. The following accidents are eligible for investigation by USACR/SC:

- (1) On-duty fatalities or permanent total disability of military personnel or Government employees (Class A).
- (2) Fatalities resulting from Army operations (Class A).
- (3) Property damage of \$500,000 or more or permanent partial disability (Class B).
- (4) Hospitalization of three or more on-duty military or DA civilian personnel or three persons as a result of Army operations as a result of a single occurrence (Class A as changed IAW DoDI 6055.7, Jun 6, 2011).

b. Other accidents and incidents and additional reporting guidance can be found within DA PAM 385-40, Accident Investigation and Reporting. All accidents are reportable to the Installation Safety Office, 798-2327/7009.

c. When an accident occurs away from the responsible unit's home station, a request will be submitted to the installation closest to the accident or upon which the accident occurred for assistance. It is the responsibility of the unit commander to ensure a thorough investigation of such accidents. If the incident involves a detached person or element which makes the investigation by unit personnel impractical, the Director, Division Safety Office (hereafter referred to as the Senior Safety Director) will request the investigation be made by the nearest Army commander to the accident scene/location. The report will be forwarded to the unit commander involved for information and preparation of DA Form 285 (Report of Army Accident).

d. Information regarding the accident or investigation will not be released to the media without prior coordination with the Public Affairs Office.

3. Responsibilities

- a. Unit commanders/activity chiefs experiencing an accident described in paragraph 2a will:
- (1) Immediately make the following notifications:
 - (a) During normal duty hours (0730-1700): Secretary of the General Staff, 270-798-9964 and the Senior Safety Director, 270-798- 2327 or cell number: 931- 241-1716. During deployments contact: Rear Detachment Safety director, 270-956-0874/270-798-7009. If unavailable, contact the Director, Installation Safety Office (ISO), 270-798-5195 or cell number 931-841-4348.
 - (b) During other than normal duty hours (1700-0730): Installation Operations Center, 270-798-6160/6403.

This regulation supersedes CAM Regulation 385-2, dated 15 February 2013

***NOTE: These reports DO NOT negate the requirements for reports to other activities needed for immediate response to an emergency situation, e.g., police, fire, medical.**

(2) Ensure the accident scene and all equipment and material involved are secured and preserved IAW AR 385-10, Paragraph 3-24. The Military Police will assist in this task until unit security forces can be organized.

(3) Ensure all personnel of the unit directly involved in the accident and other potential unit witnesses are available to respond to the Accident Investigation Board.

(4) Review the formal report of the Accident Investigation Board. Submit comments if appropriate and take corrective action as directed.

b. The Senior Safety Director / Director, ISO (for IMCOM accidents) will:

(1) Provide the necessary staff coordination for the expeditious and effective prosecution of this program at Fort Campbell.

(2) Following SGS approval, notify the 18 ABN CORPS Safety Director, 910.907.0039 (DSN: 337) and FORSCOM Safety Manager, DSN 670-6101/6160/5095/6104; after duty hours: DSN 670-5222, of all accidents described in 2a above. Director, ISO will notify the IMCOM Director of Safety (210-466-0882 / DSN 450-0882) for IMCOM accidents. Notification will be made telephonically using DA Form 7306 for ground accidents and DA Form 7305 for aviation accident/incident. Include the following information:

(a) Type of accident/vehicle and location.

(b) Classification of accident.

(c) Synopsis of accident.

(d) Number of personnel involved/any civilian involvement.

(e) Number of injuries/fatalities.

(f) Injured individual(s): Name (last, first), Rank, Sex, Age, Race, and Military Occupational Skill (MOS)

(g) Nearest airfield that can accommodate C-12 aircraft.

(h) Nearest airfield served by commercial airlines.

(3) Arrange for an on-call safety manager or Aviation Safety Officer (ASO), of the Brigade having the accident, to be the coordinating official with FORSCOM and the USACR/SC Accident Investigation Board (here after referred to as the Board).

c. The Safety Manager or ASO will:

(1) Receive identity of Board members and the logistical/administrative support required.

(2) Arrange accommodations for Board members.

(3) Arrange vehicular transportation for Board members while on Fort Campbell.

(4) Arrange for office space equipped with a DSN telephone that can be for exclusive use of the Board while at Fort Campbell.

(5) Contact appropriate staff activities for personnel required to augment the Board.

(6) Meet Board members and escort them to their office space, billets, and the accident scene.

(7) Arrange with the Senior Safety Director for photographer.

(8) Arrange with Division Safety Office (or ISO if IMCOM accident) for the formal appointment of the

Consolidated Board.

(9) Provide any other staff support necessary to ensure unhindered investigation by the Board.

d. The Installation Operations Center, upon receipt of an accident notification, will notify:

(1) The Secretary of the General Staff (SGS).

(2) The Senior Safety Director / Director, ISO (as appropriate).

(3) The ACofS, G3/DPTMS.

(4) The Military Police Desk Sergeant.

(5) Commander, Major Unit Command, of personnel involved.

(6) The Directorate of Human Resources (DHR) Casualty Assistance Center (when a fatality has occurred).

(7) Public Affairs Office.

(8) Following SGS approval, both XVIII Airborne Corps and FORSCOM EOCs (pass only basic facts – do not conjecture).

(9) Following SGS approval, FORSCOM EOC (pass only basic facts – do not conjecture).

e. The Provost Marshal will:

(1) If the accident occurs on post:

(a) Secure the accident scene until relieved by command authority.

(b) Establish necessary traffic control measures to protect the scene, enable emergency personnel to perform without undue hindrance, and protect and expedite vehicular and pedestrian traffic flow around the accident area.

(2) If the accident occurs off post in the civilian community:

- (a) Coordinate with appropriate civil law enforcement agencies for the protection of the accident scene as appropriate.
- (b) Ensure protection of Government property and the physical security of classified material/equipment until under total control of military authorities.
- (3) Prepare a Serious Incident Report for dispatch when required by AR 190-40 (Serious Incident Report).
- f. Commander, Medical Department Activity will:
 - (1) Initiate lifesaving actions and coordinate with appropriate military and civilian authorities for evacuation of deceased/injured personnel.
 - (2) Obtain and refrigerate blood and urine samples from the operator(s) of the Army motor vehicle, Army combat vehicle, or other Army equipment involved in the accident (20-40 ml blood and 50-100 ml urinal and other Army personnel directly involved in the accident for safety investigation purposes only).
 - (3) Provide a medical officer to serve as a Board member as required when non-Division personnel are the subject of the investigation.
 - (4) Act on requests for pertinent medical information in accordance with AR 40-66, chapter 2.
- g. The Division Surgeon will provide a medical officer to serve as a Board member when Division personnel are the subject of the investigation.
- h. The Garrison Commander will monitor the overall functions required to provide expeditious and unhindered investigation by the Board of the designated accidents.
- i. The ACofS, G4 (when Division equipment/material is involved) will:
 - (1) Provide appropriate technical representation on the Board when required.
 - (2) Assist units with coordination for external assets to support equipment recovery operations when required.
- j. The Director of Public Works Business Center will:
 - (1) Provide appropriate technical representation on the Board when required.
 - (2) Recover and protect Public Works controlled Government equipment in the accident until it is released by the Board President for disposition.
 - (3) Exercise operational control of forces and equipment necessary for recovery and control of toxic materials if such are spilled or released as a result of the accident.
- k. The Director of Logistics (when non-Division equipment/material is involved) will:
 - (1) Provide appropriate technical representation on the Board as required.
 - (2) Recover and protect Army equipment involved in the accident until it is released by the Board President for disposition.
 - (3) Provide for fuel and oil analysis as requested by the Board President.
- l. The Directorate of Plans, Training, Mobilization and Security (DPTMS) will:
 - (1) Assist in the protection of the accident scene when the accident occurs on ranges or training areas operationally controlled by the DPTMS
 - (2) Make pertinent training directives, operating procedures, and/or training records available to the Board when required.
 - (3) Review and comment on the final report of investigation and take appropriate remedial actions when the accident involves training or Division operational functions.
- m. The Public Affairs Officer will:
 - (1) Coordinate the release of information regarding the accident with the Board President and Chief of Staff.
 - (2) In coordination with the Provost Marshal, control the movements/activities of news media personnel at the scene of the accident until classified material, if any, is secured, all hazardous/toxic material has been removed, and all injured/deceased personnel have been evacuated.
- n. The Board will provide the Command Group (Division, Garrison or tenant as appropriate) a verbal briefing of their actions, tentative findings, and intended additional actions upon completion of their investigation at the installation. In the event that additional investigation is required at other locations, the Board President will return to Fort Campbell for a final command briefing upon completion of the investigation.
- o. The unit providing the safety manager or ASO will assist in providing clerical and typing support for the Board while it is working on Fort Campbell.
- p. The U.S. Army Combat Readiness /Safety Center will provide the command a written report of the Board proceedings in three copies for review and action. The report will be forwarded from USACR/SC to the Senior Safety Director, who will be responsible for the accountability and administrative processing of the report to include:
 - (1) Obtaining signatures of local Board members on the report.

(2) Forwarding the report directly to the unit/activity responsible for the accident for review and comment by the unit commander and other commanders in the chain of command (battalion/brigade) concerning concurrences/non-concurrences with the findings and recommendations and actions taken or to be taken.

(3) Receiving the report (all three copies) with comments from the major unit commander and processing for review by the Commanding General. Final distribution of the three copies of the report will be made after the Commanding General's review as follows:

(a) Original copy to the Commander, XVIII Airborne CORPS; ATTN: Safety Director.

(b) One copy to be retained by the appropriate Safety Office (command copy).

(c) One copy to the unit that experienced the accident.

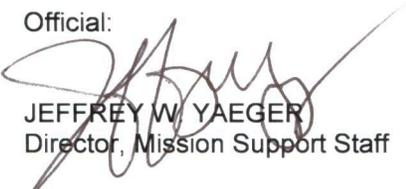
(4) Garrison or tenant organizations will distribute the final accident report through their command channels as required.

4. Proponent

The proponent of this regulation is the Division Safety Office; ATTN: AFZB-FP(S).

SCOTT E. BROWER
Brigadier General, USA
Commanding

Official:



JEFFREY W. YAEGER
Director, Mission Support Staff

DISTRIBUTION:
INTRANET

Appendix A Fatality Reporting and After Action Review (AAR) Process

A-1. Purpose

This appendix serves two purposes as related to Accident Prevention-

- a. Initial reporting of fatal accidents and all motorcycle accidents is required in order to provide the chain of command data necessary to provide MACOM level commanders and the Combat Readiness Center with detailed information.
- b. Fatality AARs are crucial to enhancing accident prevention measures. This appendix is to provide guidance to ensure Fatality AARs are conducted in a timely manner, in proper format, and that they examine the events leading to accidents, identify the causes, and determine any policies, procedures, programs, etc., that must be addressed and possibly revised or rescinded to prevent recurrence.

A-2. General

There are few accidents that proper training, performance to standard, and use of the composite risk management process will not prevent. Even though most fatal accidents are in the POV category, this appendix applies to all fatal accidents regardless of category and any motorcycle accident resulting in lost work time.

A-3. Application

The following requirements are established for all 101st Airborne Division (Air Assault) and Fort Campbell units (except 160th Special Operations Aviation Regiment and 5th Special Forces Group (Airborne)) that experience an off-duty fatal accident or any motorcycle accident resulting in lost work time. All FORSCOM associated units will use the Ground Accident and Fatality Reporting Requirements Guide (Knowledge Share – Safety/FORSCOM) to formulate accident/fatality information which is to be provided to the Installation Commander within 24 hours of the incident and a follow up with all information within 72 hours. This requirement does not eliminate normal SIR/CSIR reporting IAW AR 190-40 or Accident Reporting IAW DA PAM 385-40.

A-4. Fatal accident AAR attendees

- a. Fatal Accidents require an AAR within seven days of accident. The AAR will be presented to the Commanding General by the Major Unit Command. Command/staff attendees include-
 - (1) The Commanding General who will chair the AAR, or in his absence, the DCG (O) or DCG (S). During deployments of the Division Command Group, the Rear Detachment Commander and/or Installation Commander as appropriate.
 - (2) The DCG (O) or DCG (S), as appropriate, based on unit involved.
 - (3) The Chief of Staff or Garrison Commander, as appropriate.
 - (4) The Division or Garrison Command Sergeant Major, as appropriate.
- b. Unit attendees include the entire chain of command from first-line supervisor to the major unit commander.
- c. Other staff attendees include—
 - (1) Director of Safety.
 - (2) Division Surgeon.
 - (3) MEDDAC, Director of Health Services designee; DIV PMO; SJA; DIV PAO, as deemed appropriate by the Chain of Command and the Director of Safety.

A-5. Responsibilities

- a. The Director of Safety will provide guidance, expertise, and assistance in the accident investigation IAW AR 385-10, DA Pamphlet 385-40, and CAM Regulation 385-2.
- b. Major unit commanders will—
 - (1) Schedule an AAR with the Commanding General's executive assistant within seven days of notification of the accident. Time window for the AAR should be as close to the date of occurrence as possible.
 - (2) Notify all of the attendees of schedule and coordinate to ensure their attendance.
 - (3) Ensure the entire chain of command, from first-line supervisor to the major unit commander, attends to answer questions as required.
- c. The MEDDAC, Director of Health Services will—
 - (1) Work with the Staff Judge Advocate (SJA) and make every effort to obtain blood alcohol content (BAC) of military driver(s) and/or victims involved.

(2) Ensure that an autopsy is conducted to determine the cause and manner of death and report the findings to the appropriate Safety Office as soon as possible in cases within post jurisdiction. Obtain cause and manner of death from responsible officials when jurisdiction resides off post.

(3) Work with the unit to obtain medical records of at-fault individuals and/or victims to determine such things as legal or illegal drug use or other pertinent health conditions that could have contributed to the accident.

(4) Assist the unit in evaluating efficiency and effectiveness of the emergency medical response team.

d. The DIV Provost Marshal will—

(1) Provide the unit assistance in determining past traffic offenses of military driver(s) involved.

(2) Respond to and investigate all traffic accidents that occur on the installation and provide unit and the appropriate Safety Office with a copy of the accident report of all accidents involving fatal or serious injuries as soon after completion as possible.

(3) Obtain as quickly as possible a copy of the accident report from civilian authorities for fatal traffic accidents occurring off post and provide copies to unit and the appropriate Safety Office.

A-6. Policy

Unit AARs will, as a minimum, include personal data on victim or at-fault individual, pre-accident phase (chronological sequence of events beginning 24 hours prior to the accident), synopsis of the accident, causative and contributing factors, MP or civilian police report, map of accident site and travel route, and an assessment of the unit's accident prevention program, and after-accident initiatives. Appendix B provides briefing chart format for AARs.

A-7. Impact

Each AAR reveals insights and a deeper understanding of motivations and causative factors of accidents. Lessons learned from each accident will help prevent recurrences. AARs afford the opportunity to identify systemic problems, develop appropriate countermeasures, and achieve the ultimate goal of the AAR - Saving Soldiers Lives.

**Appendix B
After Action Review Briefing Chart Format**

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Unit Name

**Fatality Accident
After-Action Review
For
Name(s)**

Date of AAR:

1

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Attendees

- Commanding General
- DCG(O) or DCG(S) (As Appropriate)
- MSS Director (As Appropriate)
- Division Safety Director
- Chief of Staff or Garrison Commander (As Appropriate)
- Division or Garrison CSM (As Appropriate)
- Chain of Command (Immediate Supervisor thru BDE)
- Division Surgeon (As Appropriate)
- Installation Safety Representative (As Appropriate)
- G1 Representative (As Appropriate)
- CABC, ASAP Representation (As Appropriate)
- PMO (As Appropriate)
- SJA (As Appropriate)

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Briefing Agenda

- Biography/Personal Data
- 24-Hour Sequence of Events
- Map of Route (If Applicable)
- Diagram of Accident Scene
- Accident Synopsis
- Causative/Contributing Factors
- Assessment of Unit's Safety Program
- Unit After-Accident Initiatives
- Pending Unit Actions

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Biography / Personal Data

NAME(S):

- Rank:
- MOS:
- Sex:
- Special Training Assignments:
- Background/Training in Activity Performed at Time of Accident (i.e., Driver's Training)
- Performance Indicators (Counseling Statements, Bad Checks, CCT Scores, ADAPC Files, Health Risk Assessment, "Next Accident" Risk Assessment, etc.)
- Most Recent/Next Scheduled FTX, Deployment (Dates)
- Recent Changes in Assignment (i.e., Move Within/Between Units)
- Personal or Family Problems, Disciplinary Actions or Financial Hardships:
- Age:
- Time in Unit:
- Unit:

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Accident Timeline

(24-Hour Sequence of Events From 24 Hrs Prior to Time of Accident (N))

- N-24 Hours:
- N-xx Minutes:
- N Hour

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Map of Route

(If Applicable)

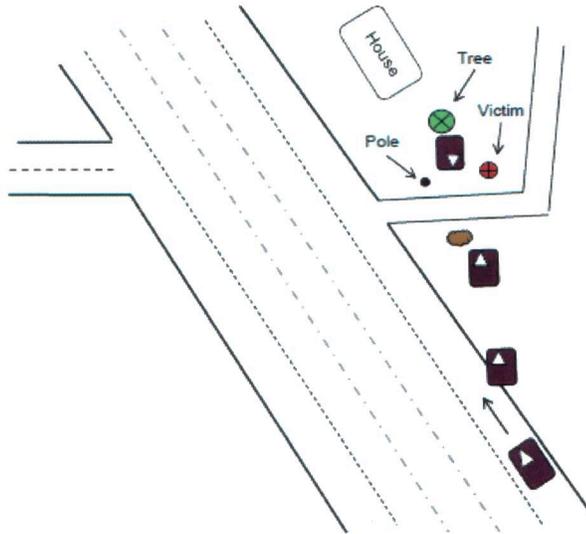
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Accident Overview

Photos with Explanations (If Applicable)



(Sample Information)

Vehicle(s)

- 2001, Pontiac Trans Am

Environmental :

- Air Temp: ~57F
- Winds: Calm
- Illum: Partly Cloudy, Visibility ~ 5miles.
- Full Moon
- Sun rise 0806hrs

Roadway :

- Speed Limit: 45 mph
- Roadway Type: Asphalt / Blacktop
- Roadway Size: Four-Lane w/turn lane
- Roadway starts to curve at the accident location

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Vehicle Photos

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Accident Synopsis

- Date: DD/MM/YY
- Time: 0000 hours
- Location:
- Environmental Conditions/Factors (Block 39, DA Form 285-AB)
- Other Official Civilian Agencies Accident Report if Applicable (Contact PMO or SJA for Assistance in Obtaining Report)
- Witness Statements:
- Extent/Type of Injuries:
- Seatbelt use:
- Alcohol/Drug Involvement:

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Accident Synopsis (cont.)

- Photos of Accident Scene, if Possible, and Photos of Vehicle(s)/Equipment Involved in Accident
- Actions of Victim/Others and Sequence of Events of Accident
- Emergency Response (Time to Respond, Who Responded, Where Victim was Taken, Time/Place of Death, etc.)
- Time and Sequence of Unit/Unit Commanders/SDO/DIV Safety Office Notification

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Causative / Contributing Factors

[per DA Form 285-AB (Blocks 25-37)]

- Physical Description of Equipment/Vehicle (Include Inspection Documentation, Vehicle/Equipment Service Records, etc., if Available)
- Use and Type of Safety Equipment (Seat Belt, Antilock Brakes, Helmet, Gloves, Goggles, etc.)
- Was Condition of Vehicle(s)/Equipment a Causative/Contributing Factor? (Provide Photos, Documentation of Failed Parts, etc.)
- Was Condition of Soldier a Factor? (BAC, Fatigue, etc.)
- Explain Who Performed Incorrectly and How (Blocks 36a-c on DA Form 285-AB)
- List Reasons Activity was Performed Incorrectly (Block 37)

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Assessment of Unit Safety Program

- Holiday/DONSA/Training Holiday Safety Briefs and Other Unit Safety Briefings
- Vehicle or Equipment Inspections
- Leave and Pass Policy
- Awards Program
- Unit Safety Awareness Profile (Trained Safety Officer/NCO, Posters, NCO Wallet Cards, Safety Days, Risk Management Training/Implementation, "Next Accident" Risk Assessments, etc.)
- Command Factors (Changes of Command/Command Climate)/Standards Issues

Provide documentation where possible

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Unit-After Action Initiatives

- Explain How Unit Used Lessons Learned From This Accident to Brief Unit Personnel
- New Safety Programs or Countermeasures Initiated Since Accident
- Describe Actions Taken, Planned, or Recommended to Eliminate the Cause(s) of This Accident (From Unit Level to HQDA)

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Pending Unit Actions

- Any Pending Charges or Arrests
- Status of Autopsy/Lab Results
- PNOK/SNOK Notification
- Disposition of Remains
- Disposition of Property
- Letter of Sympathy/Condolence Status
- Posthumous Awards/Promotion Status
- Unit Memorial Ceremony
- Summary Court Martial Officer Name/Issues

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